



**ALAKTIKA HOUSING COMPLEX
NEW TOWN**
Annual Report 2020-21

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1. Introduction

Message from the President

Alaktika Housing Complex

On behalf of the Board of Managers, I extend a warm welcome you all to this 11th Annual General Meeting. This is for the first time we are going to hold AGM in the month of August in place of February every year.

Alaktika Housing Complex, New Town is registered under the West Bengal Apartment Ownership Act,1972. The function of the Association is guided by the W.B. Apartment Ownership Bye-laws,1974 and the By-laws passed in the first AGM of the Association.

During the period under discussion, the Association had to function in a Covid 19 pandemic situation. So normal activities of the Association were disturbed to a great extent Many Board meetings were held online. So all the decisions of the earlier AGM could not be implemented within the scheduled time.

I thank all residents of Alaktika to cooperate with us for achieving third rank in the contest of Ranking of Housing Blocks & Gated communities conducted by NKDA. According to NKDA the idea of such contest was to encourage the residents to play an active role in community development and make their complex and residential blocks a better place to live in.

I hope all the members present here will give constructive suggestions to help the the board to take right decisions. I thank all support staffs of Alaktika Housing Complex and share my best wishes for all of them and their families. I also thank all board members and all the members for their co operation to implement all decisions of board.

Hope we will overcome this pandemic situation with the guidance of Central and State government and proper adherence thereof by the residents of Alaktika Housing Complex.

Thanks and Warm Regards,

Swapan Kumar Biswas

President

2. Copy of the Association Registration Certificate

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HOUSING
LAW (PROMOTERS) CELL
NEW SECRETARIATE BUILDINGS (3RD FLOOR, C-BLOCK)
1, KIRAN SANKAR ROY ROAD, KOLKATA-1

No.358-HIV/1D-24/2008.

Dated, Kolkata, the 07.07.2010.

From: The Competent Authority under the West Bengal Apartment Ownership Act, 1972.

To
Sri Krishna Gopal Nandi,
Flat No.2D - 802,
Alaktika Housing complex,
Rajarhat New Town,
Kolkata - 700 157.

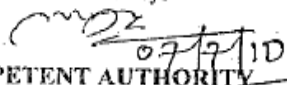
Subject: Registration of Apartment Owners' Association.

Sir,

With reference to your application in Form No.1 under Bye Laws no.3/ (2) I am to state that the Association formed in the general meeting duly held on 02.05.2010 by the Apartment Owners of the premises no. Action area II, Plot No.II B/2, Mouza - Noapara, Rajarhat New Town, 24 - Parganas(North), under the name and style of "ALAKTIKA HOUSING COMPLEX", New Town, is hereby registered this day of 7th July, 2010 bearing serial No.19A of 2010.

In any future communication, the registration number should be quoted for ready reference.

Yours faithfully,


COMPETENT AUTHORITY

Competent Authority Under
the W.B. Apartment Ownership Act - 1972
(West Bengal Act XVI of 1972)
Govt. of W.B. Housing Dept.

3. Notice for the 11th A.G.M.

ALAKTIKA HOUSING COMPLEX, NEW TOWN
RAJARHAT, ACTION AREA II-D, P.O. HATIARA, KOLKATA - 700157
TELEPHONE NO. 033-40620274, 66036200, 25266969
Website: www.alaktika.in ♦ e-mail: alaktikahc@gmail.com
REG. NO. 19A, OF 2010 DT. 7TH JULY 2010

No.: AGM/2020-21

Dated: 20/03/2021

NOTICE FOR THE 11TH ANNUAL GENERAL MEETING

The 11th Annual General Meeting of the Association of Alaktika Housing Complex, New Town, is proposed to be convened on **23rd May, 2021 (Sunday) at 10.00 A.M. at Community Hall 'A' of Alaktika Housing Complex** vide sub rule (6) of rule (4) of The W.B. Apartment Ownership Bye-Law, 1974 to transact the following business:-

1. To consider & adopt the Annual Report- 2020-21 of the Association and proposals for the year 2021-22
2. To Consider & adopt the Audit Report- 2019-20 & 2020-21 of the Association.
3. To consider, approve and adopt Annual Budget for the Year- 2021-22 including Fixation of share of "Common Expenses" as defined under subsection 3(e) of The W.B. Apartment Ownership Act, 1972 and Corpus Fund.
4. To consider and approve the expenditure for the Year- 2020-21
5. Miscellaneous.

All member of the Association are requested to attend & participate in the **Annual General Meeting**. If the quorum for the AGM is not fulfilled, the meeting shall be adjourned, and the adjourned meeting shall be held on **30th May, 2021 at 10.00 A.M. at same place of Alaktika Housing Complex** vide sub rule (10) of Rule (4) of The W.B. Apartment Ownership Bye-Laws. No quorum will be required in the adjourned meeting.



Swapan Kumar Biswas
President



Ashok Kumar Gupta
Secretary

Distribution:

1. All Members of the Association
2. All Notice Board of the Association
3. The Competent Authority, Kiran Shankar Roy Road, New Secretariat Building, Kolkata -700001, for information.



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Website: www.alaktika.in ♦ e-mail: alaktika@ic@gmail.com
REG. NO. 19A, OF 2010 DT. 7TH JULY 2010

No.: AGM/2020-21

Dated: 09/05/2021

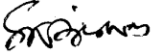
POSTPONEMENT NOTICE FOR THE 11TH ANNUAL GENERAL MEETING


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1. To consider & adopt the Annual Report- 2020-21 of the Association and proposals for the year 2021-22
2. To Consider & adopt the Audit Report- 2019-20 & 2020-21 of the Association.
3. To consider, approve and adopt Annual Budget for the Year- 2021-22 including Fixation of share of "Common Expenses" as defined under subsection 3(e) of The W.B. Apartment Ownership Act, 1972 and Corpus Fund.
4. To consider and approve the expenditure for the Year- 2020-21
5. Miscellaneous.

However, keeping in mind the present pandemic situation, it was unanimously decided by the BOM in their 2nd Board Meeting (21-22), held at the Puja Mandap, at 11.00 AM on 9th May 2021, to postpone the AGM till such time the situation becomes conducive to hold the same. It was also decided to continue collection of Maintenance Charges at previous year (2020-21) rates. The Collection of Corpus Fund stands postponed till approval at AGM.

EXCLUSIVE NOTICE REGARDING RATES AND SCHEDULE OF MAINTENANCE CHARGES IS BEING ISSUED SEPERATELY.


Swapan Kumar Biswas
President


Ashok Kumar Gupta
Secretary

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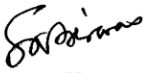
Dated: 02/08/2021

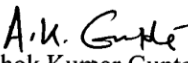
NOTICE FOR THE 11TH ANNUAL GENERAL MEETING

The 11th Annual General Meeting of the Association of Alaktika Housing Complex, New Town, is proposed to be convened on **29th August, 2021 (Sunday) at 10.00 A.M. at the Puja Mondop area of Alaktika Housing Complex** vide sub rule (6) of rule (4) of The W.B. Apartment Ownership Bye-Law, 1974 to transact the following businesses:-

1. Welcome address by the President.
2. To consider & adopt the Annual Report for the Financial Year 2020-21 of the Association .
3. To Consider & adopt the Annual Accounts along with Audit Report of the Financial Years - 2019-20 & 2020-21.
4. To consider, approve Annual Budget for the Year- 2021-22 including fixation of share of "Common Expenses" as defined under subsection 3(e) of The W.B. Apartment Ownership Act, 1972 and Corpus Fund.
5. Any other point with the approval of the Chair.

All member of the Association are requested to attend & participate in the **Annual General Meeting**. If the quorum for the AGM is not fulfilled on the scheduled date, the meeting shall be adjourned, and the adjourned meeting shall be held on **5th September, 2021 at 10.00 A.M. at the same place of Alaktika Housing Complex** vide sub rule (10) of Rule (4) of The W.B. Apartment Ownership Bye-Laws. No quorum will be required in the adjourned meeting and no separate notice will be issued for the same.


Swapan Kumar Biswas
President


Ashok Kumar Gupta
Secretary



Distribution:

1. All Members of the Association
2. All Notice Board of the Association
3. The Competent Authority, Kiran Shankar Roy Road, New Secretariat Building, Kolkata -700001, for information.

4. Report from Secretary, Alaktika Housing Complex

At the outset of the 11th AGM, I would like to extend my greetings to all the Alaktikans. I would like to express my heartiest thanks to all the Alaktikans for keeping faith on the Board of Managers and extending their full support to serve you better. I would also like to express my gratitude to our current Board of Managers for extending their supporting hands. Here are some of the details of the work carried out during the Financial Year 2020-21.

General Maintenance

Maintenance Contracts and Servicing

- Existing Facility and Security Services contract continued with same vendors.
- AMC work order for CCTV maintenance and Firefighting system maintenance have been renewed/issued to the same vendor as same rate.

Maintenance work

Painting and Repair

- Ground floor grills and Iron doors have been painted of all the buildings.
- Ground floor courtyard between towers 1C to 3C was repaired accordingly.
- LIG DG shed replaced which was damaged during Amphan.
- HIG DG shed half portion replaced which was damaged during Amphan.
- BOM agreed to restore the kitchen shed of hall A which was damaged during cyclone AMPHAN. The same was completed through development fund.
- Due to Amphan cyclone 6 lifts got damaged. All the 6 lifts were repaired.
- 3 Nos. Fire doors installed with fittings as per fire norms, at ground floor of 1D, 2D & 3C tower.
- Total 20 nos. door closure fixed at ground floor lobby doors. (2 nos. each of 10 towers.)
- 4 nos. (four) of door replaced, for which two door at the roof of Community Hall – A, one door at the roof of Community Hall – B and one door at the ground floor of tower- E.
- HIG DG battery replaced.

COVID Measures

- Detailed discussions were held regarding guidelines for entry of external people like domestic help, Car Driver, Car Washing man, Courier/Parcel delivery man, Gas Delivery and other service providers. A detailed guideline was agreed upon which was circulated as notice to residents and that notice reviewed at regular intervals during Covid.
- Wash basin with liquid soap placed near the main gate to wash hand to maintain Covid protocol.
- Hand sanitization, pulse oximeter, thermal checking and mask use properly maintained at Main Gate.
- Arranged for Security staff to stay in our community hall during lockdown.
- For the whole of 20-21, arranged for sanitization of ground floor area twice a week
- Established a supply / support chain for senior citizens and COVID warriors during the COVID periods.
- Vaccination for staff, domestic helps facilitated via NKDA
- Alaktika residents extended necessary help in getting vaccinated in suitable camps organized in Newtown.

- Arranged for Medicines, Oxygen Cylinders and Pulse Oxymeters for COVID patients in Alaktika.
- Provision for Doctor coming every Sunday (also available on-call) along with nursing support.

New Facilities

- Renovation of security hut and gate (1& 3) - work order issued and work completed – expenses booked under Development fund.
- Shed installed in front of Pump House. Kitchen shed material used to install the shed which was damaged during Amphan. This will help to protect the damage of Pump room grill due to rain.
- 2 dress change room installed for security staff at common space (back side of the 1B Tower).
- Total 15 nos. notice board replaced as old ones got damaged.
- One wall cabinet installed in front of Society Office for Society use.
- Community Hall “B” ceiling light installed as required.

Broadband

- Optical fiber line installed by TATA Sky and Airtel inside complex to help residents to get better internet connectivity. Association got payment of Rs. 33K and also got 2 phone lines & 4 open broadband connections – two at office, one at puja mandap and one at security hut.

Misc.

- T M/s Kaushik Ghosh & Mullick appointed as auditor to audit accounts for the financial year 2020-21.
- Refilling of CO2 fire extinguisher completed - ABC type fire extinguishers to be completed soon.

Beautification of Complex and Activities for Resident Recreation / Well-being

Garden

- Outside garden bamboo fencing repaired and more flowering plant planted.
- Opposite side of the road in front of gate no 1, 2, 3 and 4 was barricaded with Bamboo boundary to safeguard the planted trees and to avoid the encroachment

Activities for Resident Recreation / Well-being

- Republic Day, Annual Sports, Independence Day were celebrated maintaining COVID norms.
- **Alaktika won 3rd prize among all gated communities in Newtown in a competition arranged by NKDA towards sustainable and better living. Thanking all the residents for their kind co-operation.**

Planned Work for 2021-22

- CCTV upgrade to IP camera and better coverage to adhere to police advisory (DF)
- Mosaic flooring in the lift lobby (CF)
- Continuing exploration on Solar Panel, Rain Water Harvesting and Waste Recycling

Thanking you all,

Ashok Kumar Gupta
Secretary

5. Budget for FY 2021-22

Budget Break-up

Budget Head	Remarks	2021-22 (Proposed Budget)	2020 -21 (Budgeted)	2020-21 - Actual Expense (Audited)
Lift Maintenance	Actual Estimate - 5 % escalation	14,01,674	13,34,940	14,20,930
Generator Manitenance	5% increase on Actuals	1,41,384	1,36,472	1,97,318
Fire Fighting System Maintenance	5% increase on Actuals	2,15,586	2,39,862	2,64,320
Fire Fighting Refill	Actual Estimate	80,000	80,000	64,747
Facility Management	Breakup as below	45,15,018	44,97,906	34,60,692
Civil Maintenance	Breakup as below	4,13,942	4,15,706	3,72,595
Electrical/CCTV/ Intercom Maintenance & Consumables	5% increase on Actuals	6,09,658	6,28,440	5,43,273
Generator - Diesel	5% increase	27,596	12,482	30,248
Electricity charges (Individual Blocks)	No Increase on Actuals	5,97,355	6,18,750	10,09,174
Electricity charges (Common Area)	No Increase on Actuals	4,98,567	4,53,750	
Staff Salary	Same as earlier budget	2,23,329	2,23,329	1,80,424
Misc. Expenses	On actuals	2,13,236	1,82,910	2,82,069
Total		89,37,345	88,24,546	78,25,790

Detailed Break-up

Facility Management			
Description	2021-22 (Proposed Budget)	2020 -21 (Budgeted)	2020-21 - Actual Expense (Audited)
Housekeeping / Plumbing (on actual)	16,09,716	15,62,679	11,86,865
Security (on actual)	23,47,812	23,11,315	17,37,820
Gardening (on actual)	4,44,000	5,10,423	4,80,777
Pest Control (same as earlier budget)	77,490	77,490	19,230
Water Supply	36,000	36,000	36,000
Total	45,15,018	44,97,906	34,60,692
Maintenance - Civil			
Description	2021-22 (Proposed Budget)	2020-21 (Budgeted)	2020-21 - Actual Expense (Audited)
Water Tank Cleaning (5% increase)	11,592	13,356	5,520
Sewerage / pump Cleaning (same as last year budget)	33,150	33,150	
Other repairs (same as last year budget)	3,41,900	3,41,900	3,67,075
Spare Parts and Misc. (same as last year budget)	27,300	27,300	
Total	4,13,942	4,15,706	3,72,595

6. Fixation of Maintenance Charges & Corpus Fund (FY: 2021-22)

Both Maintenance and Corpus charges are kept same as of 2020-21. The surplus / shortfall (if any) will be considered while preparing budget for FY 2022-23.

Maintenance Charge Payment

	A	B	C	D	E/F
Quarterly Payment	1620	4190	6010	7270	11100
Annual One –time Payment (with Discount)	6260	16180	23200	28070	42850
Annual One –time Payment (without discount)	6470	16740	24010	29070	44370

Note:-

1. *Quarterly Payment Option* - to be paid within first 15 days of start of each quarter i.e.30th June 2021, 14th Aug 2021, 15th Oct 2021 and 15th January 2022.
2. *Annual Payment Option (with Discount)* - to be paid within 15 days of the start of the financial year i.e. 30th June 2021.
3. *Annual Payment Option (without discount)* - allowed up to 14th Aug 2021, without any late fee.

Corpus Fund Payment

	A	B	C	D	E/F
Annual Payment	2800	5300	6400	6600	8800

Note: - To be paid within 31st Dec, 2021

For payment via Net Banking (NEFT/RTGS)

Pl. indicate name, flat no. and purpose (i.e. Maintenance 201920) [this is mandatory]

Name of Account ALAKTIKA HOUSING COMPLEX, NEW TOWN

Name of Bank: **Indian Overseas Bank, Rajarhat Branch**

Account No **223101000000174** for Maintenance Fund - Savings Account

223102000000096 for Corpus Fund (**LIG – A type**) - Current Account

223102000000097 for Corpus Fund (**MIG – B type**) - Current Account

223102000000098 for Corpus Fund (**HIG – C, D and E/F type**) - Current Account

SWIFT CODE IOBAINBB015, **IFSC: IOBA0002231**

Email confirmation will be sent by the society after getting update from the bank. Receipts need to be physically collected later from the society office.

For sending payment via post

Pl. send Crossed Account Payee Demand Drafts/At Par Multicity Cheques / Local Cheques (Kolkata clearing) in favour of **ALAKTIKA HOUSING COMPLEX, NEW TOWN**, payable at Kolkata. Please write your name (Flat Owner's) and flat number on the reverse of the bank draft.

Address for posting -

Secretary, Alaktika Housing Complex

New Town, Rajarhat

Action Area IID, PO. Hatiara

Kolkata - 700161

Receipt will be issued from the association office only after realization.

7. Minutes of the 10th A.G.M

MINUTES OF 10thAGM (2019-2020)

Minutes of 10th AGM of Alaktika Housing Complex held on 23/02/2020 at 10.00 AM at the space in the ground floor below Community Hall 'A' following the adjournment of the meeting convened on 16th February 2020, due to lack of quorum vide clause 10 of W.B. Apartment Ownership By-Laws, 1974. Total 47 members attended the meeting.

The meeting proceeded with agenda and discussed the following points.

1. Secretary's report was placed in front of the house and the same was discussed.
2. Quality of Gardening was appreciated by the House.
3. Audit report of FY 2018-19 was placed before the house and was accepted.
4. Budget for the financial year 2020-2021 placed by Secretary and accepted.
5. Both Maintenance Fund and Corpus Fund Budget were placed by the secretary and the same were approved by the house.
6. House was informed that for intercom related complain a separate register is kept at the security hut of Gate no 3 and residents are requested to register their complain in the same register.
7. Proposal placed by Secretary that as per guidance of competent authority of Housing department the AGM to be held in the month of May from the coming year i.e. 2020-2021 and the house approved the same. The maintenance expenditure for the month of April 2021 and May 2021 will be meet up from the maintenance FD. Once the fund will be collected for the month of April 2021 and May 2021 a new FD will be initiated.
8. Other proposal placed and prioritized by the house to be implemented in following sequence
 - a. Garbage BIN to be procured and issued to each flat this will help in segregating the wet and dry waste as per NKDA guidelines.
 - b. Boom Barrier to be installed at Gate no 3 and security Hut modification work to be executed for better safety and smooth functioning.
 - c. Ground floor of the community hall A will be used for Gym purpose. A separate electric sub meter to be installed to manage the electricity consumption. Gym equipment to be procured and installed, the cost of the same will be meet up from the development fund. Once the GYM will be functional the booking of ground floor hall will be discontinued.
 - d. Mosaic flooring in the ground floor of every tower will be replaced by tile work as part of Beautification initiative. This expense will be incurred from Corpus fund.
9. Feasibility options for rain water harvesting to be explored on priority.
10. Waste recycling options to be explored and the best option to be implemented.
11. Street lighting to be replaced with solar panel.
12. Box window in any flat will not be allowed.
13. 3 Nos. electric sub meter will be installed, 2 in community hall and 1 in the ground floor of community hall A. The expense of electricity consumption will be born from development fund.

K. D. Debnath

Krishna Das Debnath
President

A.K. Gupta
Ashok Kumar Gupta
Secretary

8. Important Updates and Forms

Association Website

www.alaktika.in is our official website and our official email id is alaktikahc@gmail.com. All the members are requested to log on to our official web site to see important announcement & Notices. Any communications may please be made through our official email id given above.

Important communication from society will be posted in the new website notice board, and all members who have accepted the Alaktika Google Group invitation will get email alerts. Residents can communicate in the following ways -

- Communicate directly with Board (complaints or suggestions) by lodging a complaint in the new website under appropriate head or sending a direct email to alaktikahc@gmail.com addressing the president or the secretary – **this is the only official online communication channel that the board will respond to.**
- Residents can start a new discussion thread under the Alaktika Google Groups (need Google Sign-in). This is purely for residents to discuss mutual topics of interest and common problems - (website - <https://groups.google.com/d/forum/alaktika> or email at alaktika@googlegroups.com)
- A WhatsApp group among the residents have also been created. It is a read-only group called Alaktika-Official – interested people may send their WhatsApp number to alaktikahc@gmail.com
- Important notices, in addition to being put in the Notice Boards and in website, are also circulated in the Google Group and WhatsApp group.
- COVID related updates are usually given in the WhatsApp group

The Secretary,
Alaktika Housing Complex, New Town,
P.O. Hatira,
Kolkata – 700157.

Subject: **APPLICATION FOR PERMISSION FOR TENANT / PAYING GUEST**

I, the undersigned, Ms./ Mr. _____ being the owner
of flat no. _____, and car park no. _____, in Alaktika Housing Complex,
New Town, Kolkata – 700157, hereby request you to permit Mr. / Ms. _____
_____ of _____
_____ mobile no. _____ to occupy my
aforesaid flat for the period from _____ to _____ as a tenant. I am
allowing / not allowing my appointed tenant to occupy my aforesaid car parking space.

I have cleared all the dues of the Association till date.

I am enclosing herewith two copies of the following documents for your perusal.

1. Request from Flat Owner to The Secretary, for letting out the flat.
2. Undertaking from the tenant in the prescribed format pledging to abide by the rules & regulations of the apartment owners' association
3. Bio-data of the tenant as per the proforma enclosed.
4. Two recent passport sized photographs of the tenant.
5. Photocopy of the agreement (notarized)/lease, between the apartment owner and the tenant.
6. Photocopy of any one of the following, having the photograph: Voter ID/ Passport/Aadhar Card/ Office ID
7. Whether the tenant will park his four wheeler/ two wheeler in the allotted parking space. If yes, registration no. of the vehicle _____.
8. Employer certificate.

Thanking you,

Yours truly,

Date:

Signature of the flat owner
Present address of the flat owner:

Place:

Mobile / Telephone no.:
E-mail:

**UNDERTAKING BY TENANT PROPOSING TO RESIDE AT ALAKTIKA HOUSING COMPLEX,
NEW TOWN, KOLKATA – 700161**

Reference: FLAT NO. _____, CAR PARKING SPACE NO.: _____

Flat Owner(s) Name _____

Flat Owners' application dated _____ Sl. No. _____

I, Mr. / Ms. _____ s/o d/o w/o

_____ and permanent resident of _____

_____ hereby

undertake to state that I have read and understood all the rules & regulations that have been framed by the apartment owners' association and are applicable for the residents of Alaktika Housing Complex, New Town.

As I will be staying in the above-mentioned flat of the said housing complex, I agree to abide by the same rules & regulations.

Signature of the tenancy applicant

Dated:

Place:

Full name (in block letters)

Mobile No.:

E-mail Id.:

Witness:

Facility Manager / Office Assistant
Alaktika Housing Complex, New Town

Full Name:

TENANT ID CARD

Photograph to be
stamped & signed by
Housing Society
office Bearer (s)
Resident Association
Office Bearer (s)

1. Name (Block Letter) : _____
2. Age : _____
3. Gender : _____
4. Present Address : _____

5. Address where He/ She is a Tenant : _____
and since how long has the tenant been
Staying _____

6. Identification Proof with relevant details : _____

7. House / Flat Owners Name, Address : _____
& Contact. No. _____

(Signature of tenant)

(Signature of owner)

(Signature of office bearer
of Resident Welfare Association)

Sl. No.	Name & Father's / Husband's Name	Age	Occupation	Permanent Address	Address of Working Place / Educational Institution	Type of ID Proof	Name & Address of any known person	Signature
1								
2								
3								
4								

BROKER'S PROFILE

Photograph to be stamped & signed by
Housing Society office
Bearer (s) Resident
Association Office
Bearer(s)

1. Name (Block Letter) : _____

2. Age : _____

3. Address Present Address _____

Permanent Address _____

4. Area of Operation : _____

5. Contact No. : _____

6. Identification Proof of the Broker and details of the same : _____

7. Recommended by : (i) _____

Contact. No. _____

(ii) _____

Contact. No. _____

(Signature of broker)

(Signature of office bearer
of Resident Welfare Association)

LANDLORD / TENANT PROFILE FORM

To
The Officer-in-Charge,

.....
.....

Bidhannagar Police Commissionerate.

Affix
Tenant's
Photograph
here

Landlord Details

1. Name :
2. Age :
3. Address :
4. Police Station :
5. Occupation :
6. Contact No :
7. ID Proof and No :

Gender (M/F/O) :

The following is the profile of my residential tenant:

Tenant Details

- 1) Category (New/ Old) :
- 2) Name :
- 3) Age :
- 4) Father/ Guardian Name :
- 5) Contact No :
- 6) Gender (M/F/O) :
- 7) TD Type :
- 8) ID No :
- 9) Name of all Residents with Age and Relation :
- 10) Occupation :
- 11) Office/ Institution Name :
- 12) Office/ Institution Address :
- 13) Office/ Institution Phone No:
- 14) Permanent Address :
- 15) Previous Residential Address :
- 16) Address of Rented Premises :
- 17) Name of the PS of Rented Premises. :
- 18) Expected period of Stay :
- 19) Accommodation Period :
- 20) Reference (1) Name :
- 21) Address & Phone No :
- 22) Reference (2) Name :
- 23) Address & Phone No :
- 24) Date of Occupation :

(Signature of tenant / landlord)



**BIDHANNAGAR POLICE COMMISSIONERATE
FORMAT FOR INFORMATION OF DOMESTIC SERVANT**

Photograph
Of
Servant

1. Name of the Flat-owner _____ Age: _____
2. Residential Address _____
_____ Contact No. _____
3. Occupation _____

PARTICULARS OF SERVANT

1. Name (in block letters) _____ Age: _____
2. Father's / Husband's Name _____
3. Permanent Address _____

4. Present Address _____

5. Contact No. _____
6. Name & address of any known person _____

7. a. Identity Proof: _____
b. Residence Proof: _____

Signature / L.T.I. of the servant:

ALAKTIKA HOUSING COMPLEX, NEW TOWN
REG. NO. 19A, OF 2010 DT. 7TH JULY 2010

FLAT OWNERS' DATA SHEET

FLAT NO.:	PARKING LOT NO.:
------------------	-------------------------

1ST OWNER:

NAME:	RECENT PHOTOGRAPH	FULL SIGNATURE
FATHER'S / HUSBAND'S NAME		SHORT SIGNATURE

2ND OWNER:

NAME: X	RECENT PHOTOGRAPH	FULL SIGNATURE
FATHER'S / HUSBAND'S NAME:		SHORT SIGNATURE

PERMANENT MAILING ADDRESS:

ALAKTIKA FLAT

DESIRED ADDRESS FOR CONTACT

--

MOBILE NO(S).	LAND-LINE NO(S).	E-MAIL I.D.

CONTACT DETAILS OF NEAREST RELATIVE:

NAME:	
ADDRESS:	
PHONE / MOBILE NO.:	
E-MAIL I.D.	

DETAILS OF FLAT

.D G. BACK UP: _____ watt.

INTERCOM NO.:

:

ALAKTIKA HOUSING COMPLEX, NEW TOWN
KOLKATA – 7000157
REG. NO. - 19A, of 2010, dated 7TH July 2010

BOOKING OF COMMUNITY HALL

For Office Use

Paid Total Amount: Rs. _____ (Rs. _____)

Cheque No. _____ Drawn on _____ dt. _____

Receipt No. _____

Common area maintenance charges / corpus fund cleared up to _____

Subsequent C.A.M. charges / C/F will have to be paid by _____.

Signature of the office staff:

Sir / Madam,

We hereby provisionally confirm the booking of M.I.G. / H.I.G. Community with / without diesel generator backup (within the permitted limit) on _____ on the

Terms and Conditions stated below, in your name:

Mr./Ms. _____ of flat no. _____

1. Time: from 8 a.m. to 8 a.m., next day
2. Hall Booking Charges:

- (a) Rs. _____ per day as charges for maintenance
- (b) Rs. _____ per day as cost of power
- (c) Rs. _____ per day as cost of generator back up

Total: Rs. _____

3. No furniture or electrical fittings will be provided, other than the existing ones.
4. Cooking/lighting of fire is not allowed inside the Community Hall.
5. **Construction of bamboo pandal/temporary structures is not allowed on the terrace of the Community Hall A & B**
6. No sound system that is likely to disturb the residents, are to be operated at any time. No audio system should be used after 9 P.M.
7. Do not fix adhesive tape, gum, glue, etc. on the walls, fans etc. for decoration purpose. Any damage to wall, floor, fittings, sanitary items of the Community Hall should be avoided. The plants and trees inside the housing complex are not to be damaged in any way during decoration. In the event of any damage caused, the users will have to pay the charges for such damage, as may be decided by the Board of Managers of Alaktika Housing Complex, New Town.
8. There is no provision for parking of guests' cars inside the complex.
9. Care should be taken to avoid any disturbance to other residents.
10. The community halls are not meant for boarding/lodging purpose.

11. Community Hall should be cleaned by the user before vacating the same.
12. The pandal structure is to be removed by your appointed decorator at the earliest.
13. The flat owner to whom the hall has been allotted will have to clear all his/her dues to the Association at least 7 (seven) days before the date of allotment. In case of outstanding dues, the hall booking will be cancelled and the booking amount will be refunded by cheque, automatically.
14. A.C. charge is provided for only 6 hours. Additional charges will be paid extra pro rata basis, if A.C is run more than 6 hours.
15. **Generator will be provided by the Association with hire charge extra, if required. No outside generator hire will be allowed.**

Please collect your Hall Permission slip from the office on _____. The Hall Permission slip is to be submitted to the Facility Supervisor/Security-In-Charge who will hand over the key of the community hall on receipt of the same. You are also requested to hand back the key of the community hall to the Facility Supervisor/Security-In-Charge, after use of the hall is over.

Thanking you,

Authorized signatory,
Alaktika Housing Complex,
New Town

I/We declare and confirm that I/we have read all the rules and regulations related to the booking of Community Hall inside the Alaktika Housing Complex, New Town, shall abide by all the terms and conditions as mentioned above.

.....
Signature and date

Name: _____ Flat No.: _____

I have received the Hall Permission Slip on _____.

.....
Signature and date

Name: _____ Flat No.: _____

Form to be filled up in duplicate, one copy is to be retained by the Association.

10. Resident Guidelines

Security

Security Personnel Distribution

Peak hours – 7:00 am to 10:00 am and 7:00 pm to 11:00 pm

- 4 security personnel to be posted in Gate 3 and 2 including Supervisor
- 1 security personnel to be posted in Gate 5
- 1 security personnel to move between Gate 1 and Gate 4

Other times – 11:00 pm to 7:00 am and 10:00 am to 7:00 pm

- 3 security personnel to be posted in Gate 3 and 2 including Supervisor
- 1 security personnel to be posted in Gate 5
- 1 security personnel to be posted in Gate 1
- 1 security personnel to be posted in Gate 4

Duty of Security posted in Gates 01/04

1. Continuous Surveillance by moving around the roads by the side of 1B/2B/ in front of Gate 01, in front of blocks 1A/2A/3A, roads in front / behind of blocks 1E/2E from time to time, visual surveillance all the time
2. Opening/closing of Gate 4 during garbage collection by NKDA
3. Make sure pets do not commit nuisance on the roads / any other place of the complex
4. Guiding temporary parking of guest/outsider's vehicle and monitoring speed of vehicle inside complex

Duty of Security posted in Gate 05

1. Open gate only for residents going out or coming in on foot from 7:00 am to 7:00 pm and relock immediately
2. Visual Surveillance in the roads behind 1C/2C/3C, by the side of 3C/2E/3D during the above time
3. Continuous Surveillance by moving around the roads behind 1C/2C/3C, by the side of 3C/2E/3D from time to time (7:00 pm to 7:00 am)
4. No cars or outsiders to be allowed in Gate 5
5. Make sure pets do not commit nuisance on the roads / any other place of the complex

Duty of Security posted in Gate 03 (and 02)

A. Responsibility of Supervisor –

1. For vehicles entering Alaktika
 - I. Entering the vehicle number of incoming vehicles through gates as communicated by respective gate securities.
 - II. If the vehicle is without Alaktika car sticker, then vehicle needs to be stopped to ask for destination and allowed only after confirmation with the concerned resident via Intercom.
 - III. If the vehicle number coming is known beforehand by the residents, they can inform the supervisor of the same in advance over intercom – this will speed up the entry process.
 - IV. Residents not having car stickers should be requested to get Alaktika car stickers issued for their cars from Alaktika Facility Manager and get it displayed prominently on their windscreens. Same holds good for two wheelers.
 - V. Use CCTV camera to check if outside cars are going to the right building / parking in the right place
2. For regular vendors
 - I. Check the Identity Cards of regular vendors like (a) Milkman, (b) Paper Vendors, (c) Car Washing Labor, (d) Maids, (e) Scrap materials before allowing them in after keeping the Identity Cards Deposited

- II. Housekeeping and Gardening vendors should sign in the log book before entering and exiting
 - III. Return the Identity cards when the above people leave Alaktika premises after due security checkup
3. For other outsiders (food or courier delivery, cable TV, other service personnel)
 - I. If any food delivery or courier delivery comes, then Supervisor should confirm from the resident over Intercom, ask for Identity Cards issued by their companies, keep the identity card deposited and allow the delivery person to go to the respective flat
 - II. To track the delivery person over CCTV to ensure that they are going to the right flat
 - III. If in doubt / new person coming, can ask one of the security to accompany the delivery person. It should be ensured that not more than one unaccompanied unknown person is allowed at a time,
 - IV. Return the identity cards when they go out of Alaktika premises
 4. For other outsiders (guests visiting flats)
 - I. Supervisor should confirm from the resident over Intercom and allow the guest to go to the respective flat
 - II. To track the delivery person over CCTV to ensure that they are going to the right flat
 - III. On owner request, can ask one of the security to accompany the person

B. Responsibility of Other Security persons -

1. For Vehicles entering Alaktika
 - I. To open and close the Gate No. 03, as when required.
 - II. To inform the Supervisor the registration no of the Car/Motor Cycle etc. for entering in the Log Book for the day.
 - III. Check for the Alaktika sticker in vehicles.
 - IV. For vehicles without stickers, ask the driver about the destination flat, ask the car to be parked a t place without blocking the gate and inform the supervisor about the destination flat for confirming over Intercom
 - V. To make sure that all outside cars with drivers are parked outside the gate after dropping off the guest.
 - VI. Self-driven outside cars (after due confirmation from the resident) can be allowed to park at suitable vacant place within the complex without inconveniencing anybody
 - VII. Not to allow Truck small/big to enter the premises, unless specially permitted by the Secretary or President of the Society.
 - VIII. Physically check outside cars when they go out without any resident/guest on-board
2. For regular vendors
 - I. Direct all regular vendors (Milkman, Paper Vendors, Car Washing Labor, Maids, Scrap materials, House-keeping, and Gardening) with identity cards to the supervisor.
 - II. Not to allow regular vendor without identity card to come with in premises.
 - III. To remind all the regular vendors that while leaving the premises to take their identity card. There should be physical checking when they leave. Gatepass should be asked from flat owner if the vendor are carrying anything out
3. For other Outsiders and Guests
 - I. Direct all outsiders without identity cards (including food delivery, courier delivery, guests) to Supervisor
 - II. Accompany outsiders to relevant flats if asked by Supervisor

4. Miscellaneous

- I. After 12:00 clock midnight all the in-coming should enter the timing along with Flat No. in a separate register maintained for the purpose (for both vehicles and people coming in on foot)
- II. To keep outside of main gate no -3 outside an encroachment free one (not allow any car or people block the entrance)
- III. To keep a vigilant eyes against the misuse of water in the JalaSatra.
- IV. Make sure pets do not commit nuisance on the roads / any other place of the complex

Common

- Since the Intercom is fully functional, mobile phones can be used only as a backup in case of Intercom faults / residents not available in their flats. All non-functioning of Intercom along with the flat numbers should be reported to the office
- ID card Issuance process – should be issued by Alaktika Facility Manager only after getting all relevant identity and address proof documents
- All security should have basic knowledge regarding fire-fighting.
- They will be alert regarding alarm bell sound and will take quick action
- One security will be do rounds inside complex at night from 11:00 pm to 5:00 am every hour and also during afternoon (1:00 pm to 4:00 pm)
- Supervisor should log any unnatural incidents happening in the register and inform the Alaktika office of the same
- No service vendor other than regular authorized ones (as in section A2 and A3 for Gate 3) with ID card issued, should be allowed to enter the complex at any time
- Entry of Brokers should allowed after proper authorization by the flat owner only during specified timings (Saturday, Sunday and public holidays - 10:00 am to 5:00 pm) and their number should be restricted (not more than 2-3 people at a time). Their movements should be tracked via CCTV
- If workers need to enter the complex for interior work in flats, the flat owner should inform the Facility Manager at least one day in advance with required identity proofs and obtain temporary permission to enter the complex. Security should ensure that there is no noise due to interior work in the flats between 1:30 pm to 4 pm. No work should be done after 6:00 pm and before 8:00 am. Night stay of workers is not allowed.
- Overnight parking of Visitor vehicle is allowed unless there is written request from the flat owner – however this should allowed only as exception and not on a regular basis.
- Residents moving furniture inside or outside should obtain prior permission from Facility Manager. The vehicles should not be allowed in or out without the gatepass obtained after permission.
- In case the corresponding resident is not available in their flats, the courier material can be kept at the Security Point after confirmation from the resident over phone.
- All residents should adhere to the recent Security Advisory issued by Police as outlined below.



Security Advisory for

Resident Welfare Associations in Bidhannagar Police Commissionerate

GUIDELINES

- ❖ Each housing complex must submit a complete profile of the complex to the respective Police Stations (Proforma enclosed).
- ❖ Data of all Flats / Residents / Owners / Tenant must be made available to the concerned Police Stations by the Resident Welfare Association/ Committees.
- ❖ Broker's profile has to be submitted to respective police stations by the Residence Welfare Association (Proforma enclosed).
- ❖ Residents of the Housing / Owners under Bidhannagar Police Commissionerate area wishing to lease / rent out their flats, must also submit a Tenant Profile Form (proforma attached) to the respective police stations and this needs to be routed through each complex / building association body. In case of standalone buildings, the house owner shall submit the said form himself / herself (Online submission of such forms can be done through our website <http://bidhannagarcitypolice.gov.in/>). There will be a police verification of the Tenants by Bidhannagar Special Branch latest within 10 days of receipt of the Tenant Profile Form from Resident Welfare Association. The onus of pursuing and gathering the relevant data from the owners shall be on the Resident Welfare Association and its office bearers.
- ❖ Tenants in the Housing Society should ideally be issued a tenant ID Card (sample enclosed). Persons staying with the tenants must submit their photo ID card / other details to the Resident Welfare Association Office. Details of visitors to a tenant or flat owner's premises within the housing complex must also be maintained separately in a register at the complex's entry gate by the private security guards engaged.
- ❖ CCTVs should be installed at all the entry and exit gates of the complex with provision of digital storage capacity of 30 days.
- ❖ In all residential complexes / housing societies, visitors' register needs to be maintained very carefully. In case of any doubt or entry of any suspicious elements, the security guards must alert the Resident Association Office / Housing Society office-bearers, who in turn must report the matter at once to local Police Stations. The visitors' register should be scrutinized by the Resident Welfare Association and local Police Station once a week.
- ❖ ICs of the PSs shall hold a meeting with the office bearers of Resident Welfare Association once a week.
- ❖ Zonal DCPs shall organise such security review meetings once a fortnight.

Housekeeping and Environment

CLEANLINESS IS NEXT TO GODLINESS

- 1) All residents are requested not to throw litter indiscriminately in the complex. Litter bins are placed at different areas for this. The same is applicable for cigarette butts/gutkha pouches, plastic bags, food packets, etc. No material/water/liquids should be thrown inside the lifts as they damage the sensors. Please instruct your visitors/employees/servants regarding the same.
- 2) The daily household garbage should be placed for collection beside the apartment door in closed garbage bags/bins with lid only during the stipulated hours. The scheduled time of garbage collection is from 8.30 AM to 10 AM. Garbage cannot be kept outside in the lobby once collection has been done in that floor.
- 3) Common areas should not be encroached upon by keeping any personal belongings.
- 4) Clothes should not be dried in the lobbies/gardens/public places.
- 5) Residents are requested to keep their domestic pets in their own premises.
- 6) All residents are requested not to sketch graffiti/pencil sketches, etc. on the common area walls/inside the lifts/parked vehicles. The children should also be instructed not to do so.
- 7) Car washing should not be done in the garages as the floors are getting damaged.
- 8) Spitting on the walls, inside the lifts and campus roads is prohibited. Spitting and disposing of waste materials, cigarette butts from the balconies and windows are also prohibited. Please instruct your visitors/employees/servants regarding the same.
- 9) Plucking of flowers, leaves, damage to plants, grass & trees is prohibited.
- 10) The central lawn is a lawn and not a football or cricket field, hence it is not to be used for playing football/cricket or any similar games that is likely to damage the plants or grass carpet. All residents are requested to preserve the beauty of the lawn.
- 11) The residents are requested not to keep their personal effects in the common areas, lobbies or staircase. Keeping personal effects in common areas amount to encroachment.
- 12) The staircase should be vacated of all personal effects, as they are fire escapes, and fire prevention department has already expressed objection regarding this aspect during fire system audit.
- 13) Do not try to flush out solid waste material through the commode, as PHE department has fitted wire mesh at the exit points of the sewer pipes. If these exit points get clogged, the sewerage water would backflow inside the complex.
- 14) **DO NOT** allow kids to cross the fence and enter the space around the fountain pool. The walls of the pool are smooth, and there is no foot-hold or finger-hold that can be used to climb up.
- 15) **DO NOT** feed your pets in the common areas. Please keep your pets confined to your flat. These will not be allowed to roam about in the complex unattended.

These instructions may please be read with the existing norms already in vogue in the housing complex and enumerated in the by-laws of the Association. To strengthen the security of the residents of Alaktika Housing Complex, the Board has decided to introduce an Identity Card for external workers, maid etc. to prevent/restrict the entry of unauthorized persons inside the complex.

It should be every resident's endeavor to keep beloved Alaktika premises neat, clean, and safe for living comfortably, peacefully & harmoniously. Without every resident's c-operation and magnanimity it would not be possible to keep Alaktika Housing Complex clean and beautiful.

11. Resident Directory

No.	Flat No.	Owners' Name	Email	Intercom Number
1	1A-G01	ARSHAD ALI / AMINA KHATOON	arshadali2006@gmail.com	110
2	1A-G02	MIRA DUTTA	sujoydutta1942@gmail.com	418
3	1A-G03	SUBHAS CHANDRA PANDEY		132
4	1A-G04	JOSHOJIT MUKHERJEE		
5	1A-101	RUMA GHOSH	ruma_bu@rediffmail.com	
6	1A-102	ADHIR CHAKRABORTY		246
7	1A-103	PRABIR DAS	prabirkrdas@gmail.com	133
8	1A-104	SITANGSHU SEKHAR DUTTA / ALOKA DUTTA	dolonb13@gmail.com	402
9	1A-201	ARPITA DAS / KRISHNENDU DAS	krisnendu1613.das@gmail.com	325
10	1A-202	ADRISH BISI	adrisbisi@gmail.com	134
11	1A-203	ASHIS KUMAR PAUL / MITALI PAUL		
12	1A-204	SHIKHA CHAKRABORTY	asok.sen.29@gmail.com	320
13	1A-301	PROSENJIT SAHA	prasenjitsaha7274@gmail.com rubikundu3@gmail.com	136
14	1A-302	SOMENDRA PRATAP SINGH	spsingh370@gmail.com	245
15	1A-303	MOZAMMEL TARAFDER / KHABIRON BIBI		399
16	1A-304	SUDHA PANDEY	sarveshpandey74@gmail.com	135
17	2A-G01	VIJAY KUMAR SINGH	vijaybindu2001@yahoo.co.in	137
18	2A-G02	MOUMITA DUTTA	debashishdutta1952@gmail.com	386
19	2A-G03	VARSHA SHARMA	Jsroverscs@yahoo.com	138
20	2A-G04	SWASTIMOYEE DAS	bimaldas4931@gmail.com	350
21	2A-101	PRABIR DAS	prabirkrdas@gmail.com	141
22	2A-102	BITHIKA CHOWDHURY	family.member555@gmail.com	
23	2A-103	MIRA MUKHERJEE	kaushik_dvc@yahoo.co.in	
24	2A-104	MAHESH VADDI	samirdey1962@gmail.com	139
25	2A-201	SUNIL KUMAR SINGH		
26	2A-202	SANJEET KUMAR GHOSH	sanjeet.ghosh@gmail.com	140
27	2A-203	TANUJ KUMAR BISWAS	tanujbiswasnadia@gmail.com	
28	2A-204	SATARUPA MANDAL		333
29	2A-301	RAVINDRA SHAH	ravi.shah9870@gmail.com	401
30	2A-302	LAKSHMI KANT GHOSH		319
31	2A-303	DAYANAND PATHAK / ADARSH PATHAK	adarshpathak@rediffmail.com	
32	2A-304	SUNIL KUMAR PATHAK	spathak_1966@rediffmail.com	172
33	3A-G01	PARTHA SARATHI BASU		272
34	3A-G02	CHANCHAL PYNE		365
35	3A-G03	BADAL MANDAL	Badalmandal42@gmail.com	321
36	3A-G04	SHEKHAR CHAKRABORTY	chakrabortyswapan36@gmail.com	423

37	3A-101	RAJESH CHAKRABORTY	amarbhattacharya70@gmail.com	180
38	3A-102	ABHIJIT GHOSAL	avijit201453@rediffmail.com	181
39	3A-103	SYED MOHD. ZAFAR	tabassumzafar@rediffmail.com	182
40	3A-104	RANJAN KUMAR SRIVASTAVA	dranjansrivastava@rediffmail.com info@renaissancehospital.in	
41	3A-201	ARUNABHA GHOSH	mailboxarunabha@gmail.com	330
42	3A-202	CHHIBI SANTRA		
43	3A-203	SUDEEP KUMAR MANDI	ca_kacker@yahoo.com	179
44	3A-204	BISWANATH SAHA		
45	3A-301	RABINDRA NATH RUDRA		176
46	3A-302	RUMA KUMARI		269
47	3A-303	DHARMENDRA KR. PANDEY	dkp005@rediffmail.com	177
48	3A-304	PRABIR PAUL	prabirpaul.pp@gmail.com	178
49	1B-101	LALITA KHAITAN		378
50	1B-102	TAPAN KUMAR GHOSH / TAMA GHOSH	tk.29ghosh@gmail.com	229
51	1B-103	MADHUSUDAN MUKHERJEE / APARNA MUKHERJEE	m.mukherjee.665@gmail.com	250
52	1B-104	SAURABH LAHIRI	saurabh_669@yahoo.co.in	314
53	1B-105	ARUN SANKAR CHATTERJEE / KALPANA CHATTERJEE		287
54	1B-106	SUBRATA ROY	Se_tata@yahaoo.com	382
55	1B-107	DR.ARUNABHA TAPADAR KAJARI TAPADAR	arunabhatapadar@gmail.com	251
56	1B-108	RAKHI MAZUMDAR	rakhi.mazumdar@gmail.com	383
57	1B-201	MAYANK KISHANPURIA	mayank@kishanpuria.in	228
58	1B-202	CHITRALEKHA GHOSH	chitralekhaghosh54@gmail.com	
59	1B-203	MRINMAY BISWAS / MANJU BISWAS	mrinmaybiswas_203@yahoo.com	258
60	1B-204	MRINMAY BISWAS / MANJU BISWAS	mrinmaybiswas_203@yahoo.com	286
61	1B-205	BISAKHA KUNDU / SWAPAN KR. KUNDU	swapan.kundu1.IVANGEL@tatatel.co.in	256
62	1B-206	PINAKEE DEY	pinakee_dey@yahoo.co.in	247
63	1B-207	ARUP KUMAR MALLICK / BRATATI MALLICK	arupm69@yahoo.com	257
64	1B-208	VANDANA MISHRA SACHIDANANDA MISHRA	snm200571@gmail.com	432
65	1B-301	AMIT ROY CHOUDHURY / RATNA ROY CHOUDHURY	rcamit0601@gmail.com ratnarc24@gmail.com	347
66	1B-302	PROFULLA KUMAR GHOSH / ARATI GHOSH	jhirimpi@gmail.com	346
67	1B-303	SUDIPTA GHOSH / MANJUSHREE GHOSH	dgpsudipta@yahoo.com	220
68	1B-304	ARABINDA PAL	arabindapal2014@gmail.com arabindapal1968@gmail.com	227
69	1B-305	BAL BHADRA MISHRA		254

70	1B-306	PURNIMA DAS		289
71	1B-307	DEBASHIS HAZRA	debashis_cal@yahoo.co.in	
72	1B-308	PARTHA CHOUDHURY / SOMA CHOUDHURY	parthapapan@gmail.com	255
73	1B-401	ANAMITRA GHOSH / TUSHAR KANTI GHOSH	tghosh44@yahoo.com	225
74	1B-402	PRONATI ROY / LAKSHMI NARAYAN ROY	panacearoy@gmail.com	297
75	1B-403	AKHIL KAPOOR	kapoorkol@yahoo.co.in	361
76	1B-404	DILIP KUMAR SAHA	cadksaha@hotmail.com	268
77	1B-405	SIDDHARTHA/SUKANYA CHOUDHURI	Siddhartha_chdhr@yahoo.co.in	377
78	1B-406	REGINALD GOMES / ARCHANA GOMES	mitra.gysi@gmail.com ritanaharay26@gmail.com	335
79	1B-407	SANJAY TIWARI	Sanjay.san1975@gmail.com	218
80	1B-408	MANISH CHAKRABORTY/SUBARNA CHAKRABORTY	manish.chakraborty@wipro.com	219
81	1B-501	TAPAN KUMAR DAS / FALGUNI DAS	tapandas3123@gmail.com	248
82	1B-502	JAI NARAYAN PANDEY	pandey.madhab@gmail.com	226
83	1B-503	MITTRA MITRA		396
84	1B-504	SEKHAR KR. BANDYOPADHAY	sekharbondyo@gmail.com, mithu1958@gmail.com	422
85	1B-505	SIDDHESWAR CHANDRA / LIKHA CHANDRA	chandrasidd56@gmail.com	216
86	1B-506	RAKESH KUMAR	Kr.rakesh123@gmail.com	215
87	1B-507	BHABATOSH BHAWAL / TAPASI BHAWAL	Bhabatosh.bhawal@yahoo.com	217
88	1B-508	TAPAN KUMAR GHOSH / TANMOY GHOSH	tk.29ghosh@gmail.com	434
89	1B-601	SOUDIP SINHA	soudipsinha74@gmail.com	358
90	1B-602	ANANDA DEY		302
91	1B-603	SUKANTA DEB		345
92	1B-604	SAMBHU NATH MONDAL		384
93	1B-605	SHILPA LOHIA	shilpa_five@yahoo.com	323
94	1B-606	SWAPNA ROY / SAYANTI ROY		
95	1B-607	SMITA DEY	smita_dey@rediffmail.com subodhkdey@yahoo.co.in	408
96	1B-608	DEEP SANKAR BHATTACHARYYA / BHASWATI BHATTACHARYYA	alaktika1b608@gmail.com dbs70@rediffmail.com	214
97	1B-701	ASOK KUMAR BANDYOPADHYAY / TAPATI BANDYOPADHYAY	chandanasok.banerjee@gmail.com	224
98	1B-702	ASHOK KUMAR GUPTA	heashok@gmail.com	223
99	1B-703	VIBHUTI BHUSHAN GUPTA	vibhuti120275@gmail.com	301
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337	3D-401	ANUP KUMAR NANDY / ENAKSHI NANDY	aknandy14@gmail.com	273
338	3D-402	PALLAB DASGUPTA / SAGARIKA DASGUPTA	pallab@cse.iitkgp.ac.in	265
339	3D-403	RAJU MUKHERJEE	pkmukh@gmail.com	360
340	3D-501	DEVASHIS MULLICK / MITA MULLICK	dmullick2004@yahoo.co.in	
341	3D-502	SUNANDO DASGUPTA / SWAGATA DASGUPTA	sunando.dasgupta@gmail.com	130
342	3D-503	AMAR KR. SHAW	apshydraulics@gmail.com	376
343	3D-601	SUPARNA DAS / KRISHNENDU DAS	supadas@in.ibm.com	128

344	3D-602	PALLAB KUMAR DUTTA ROY / PARTHA PRATIM DUTTA ROY	parthaduttaroy@yahoo.co.in	148
345	3D-603	KALYAN KUMAR DAS / SOMA DAS	soma.mitra.das@gmail.com	416
346	3D-701	SIDDHARTHA CHAKRABORTY / DALIA CHAKRABORTY	sidchak007@hotmail.com	353
347	3D-702	SUMITRO MAJUMDAR / MITALI MAJUMDAR	Sumitro.majumdar@gmail.com	
348	3D-703	CHANDAN MUKHOPADHYAY / PURNAVA MUKHERJEE	chandmukhar@yahoo.com purnava@yahoo.com	
349	3D-801	MADHU KILLA / VINAY KILLA	arunbanerjee@taiind.com	
350	3D-802	ROHAN GHOSH / NANDINI GHOSH	rohanguhosh@taiind.com	150
351	3D-803	SATYAKI RANJAN HALDAR MITA DUTTA HALDAR	satyakinewtown@gmail.com	
352	3D-901	PALASH GANGOPADHYAY / SUPARNA GANGOPADHYAY	P_ganguly3@rediffmail.com	
353	3D-902	DEBASISH CHATTOPADHYAY / SUCHITA (NANDI)CHATTOPADHYAY	debasishch64@rediffmail.com suchita.nandi@yahoo.com nandi.suchita@grse.co.in	266
354	3D-903	SIBOPROSAD SANYAL / SUSMITA SANYAL	sanyal_enterprise09@yahoo.co.in	127
355	1E-101	DEBOPRIYA MUKHERJEE / AMITAVA DALAL	mdebopriya@gmail.com amitavadalal@gmail.com	230
356	1E-102	ARUNIT MUKHERJEE / BEBEKANADA MUKHERJEE	arunit737@gmail.com	327
357	1E-201	ANIL PRAKASH DABRIWAL	anildabriwal@rediffmail.com	144
358	1E-202	SABYASACHI SAHA / APARNA SAHA	sahasabya@hotmail.com	309
359	1E-301	ANUPAM DUTTA / DOLANCHANPA DUTTA	Anupam_dutta@yahoo.com	
360	1E-302	PRODOSH GANGULY / DR. BANI BANDANA GANGULY	gangulyprodosh@gmail.com	
361	1E-401	ANUPAM KAR / ANKITA KAR	anupamkar@yahoo.com	356
362	1E-402	SWAPAN KUMAR DAS / BULU RANI DAS	Manojbiswas76@gmail.com	146
363	1E-501	SHUBHOJIT CHATTERJEE / BIDITA HAZARIKA CHATTERJEE	way2shubhojit@gmail.com biditahazarika@gmail.com	
364	1E-502	BISWAJEET SEN GUPTA / MITUL MUKHERJEE	biswajitsengupta@gmail.com	326
365	1E-601	ARPAN PAL / SANGHAMITRA PAL	arpanpal2007@gmail.com	243
366	1E-602	DIPAK KUMAR ROY / SUCHITRA ROY	dipakroy@rocketmail.com	
367	1E-701	SUKDEB SUSHIL BASU / SUMITRA SUKDEB BASU	sukbasu@yahoo.com	293
368	1E-702	PRATYUSH DASGUPTA / OINDRILA DASGUPTA	pratyush_dasgupta@yahoo.co.in	

369	1E-801	SANDHYA GHOSHAL / KAMALA PADA GHOSHAL	bobbyghoshal@gmail.com	
370	1E-802	KAMINI R. JAIN	kams7820@hotmail.com	
371	2E-101	ARJOO BANDOPADHAY / DOLLY BANDOPADHAY	bandopadhay@reynoldsls.com	428
372	2E-102	LALITA BARNWAL		336
373	2E-201	SUMIT DEY	sumitdey@rediffmail.com	147
374	2E-202	JOLLY BHATTACHARYA / ASIM BHATTACHARYA	asim_doha@yahoo.com	309
375	2E-301	SANDIP KUMAR KUNDU / PAMELA KUNDU	sandipkundu44@gmail.com	357
376	2E-302	SANJAY KUMAR MUKHERJEE / SONALI MUKHERJEE	sonalimuk123@rediffmail.com skumarm0109@gmail.com	359
377	2E-401	SANCHITA P BARDHAN / PARTHASARATHI S BARDHAN	parth_bardhan@yahoo.co.in partho67@gmail.com	
378	2E-402	AYON MANDAL / TITHIPARNA SENGUPTA	ayon.mandal@gmail.com	112
379	2E-501	SHILPI MUKHOPADHYAY / BIKRAMADITYA MUKHOPADHYAY	shilpi_mukhopadhyay@yahoo.com.hk bikram_mukhopadhyay@yahoo.com.hk	232
380	2E-502	MOUSUMI ROY / BASAB ROY	roybasab@hotmail.com	233
381	2E-601	SWAPAN KUMAR BHUIN	swapan.bhuin@wipro.com	113
382	2E-602	SUBIR DEYSARKAR / SULANGNA DEYSARKAR	subirds@rediffmail.com sulagnads@rediffmail.com	425
383	2E-701	KAUSHIK KUNDU / ARUNA KUNDU	kkundu@yahoo.com	331
384	2E-702	SUBHADIP CHATTERJEE / SASWATI CHATTERJEE	Subhdipsas642@gmail.com	231
385	2E-801	RITA PAL / GAUTAM PAL	gautampal18@hotmail.com	111
386	2E-802	SWAPNA CHHETRI	swapan_chhetri@yahoo.co.in	143
387	1F-901	ASHOK KUMAR SHAW / ASHA SHAW	ashokpremium1@gmail.com ashapremium1@gmail.com	
388	1F-902	SANDIP KAR	sandip.kar@rediffmail.com	342
389	2F-901	BIPUL RANJAN SARKAR	bipulranjans@yahoo.co.in	315
390	2F-902	ASHOK KUMAR SHAW/ ASHA SHAW	ashokpremium1@gmail.com ashapremium1@gmail.com	284

12. Board of Managers and Sub-Committees

Board of Managers (2020-23) of Alaktika Housing Complex , Kolkata -700161

Name	Flat No.	Intercom
PRESIDENT Swapn Kr. Biswas	1C-301	267
VICE PRESIDENT Samir Kr. Nath	2B -301	189
VICE PRESIDENT Swapn Kr. Panda	3D -101	
SECRETARY Ashok Kr. Gupta	1B-702	223
JOINT SECRETARY Arabindo Adhikary	1C -203	369
TREASURER Somendra Pratap Singh	2B-305	397
JOINT TREASURER Prabir Kr. Dey	1C-303	221
MEMBERS:		
Aninda Dasgupta	1D -402	463
Arpan Pal	1E -601	243
Asim Kr. Basu	1C -101	277
Bipul Ranjan Sarkar	2F-901	315
Krishna Das Debnath	1C-902	279
Mrinmay Biswas	1B -203	258
Partha Sarathi Basu	3A-G01	272
Pinakee Dey	1B -206	247
Prabir Das	2A-101	141
Rakesh Kumar	1B -506	215
Dr.Samrat Basu	2B-906	209
Sitangshu Kr. Saha	2B -803	294
Sonali Kadam	2B-107	238
Suchita Nandi	3D -902	266
Syed Mohd Zafar	3A-103	182
Tapan Kr. Ghosh	1B-102	229
Vijay Kr. Singh	2A G01	137

SUB-COMMITTEES FOR THE YEAR 2020-21 as decided by the Board Members are as follows:

	<u>Sub-Committee</u>	<u>Members</u>	<u>Flat No. I</u>	<u>Intercom No</u>
1	Budget	Arpan Pal (Convenor) Ashim Basu Vijay Kr. Singh S.P.Singh Sucheta Nandi	1E -601 1C -101 2A G01 2B-305 3D -902	243 277 137 397 266
2	Security	Mrinmoy Biswas (Convenor) Pinakee Dey Prabir Kr.Das Rakesh Kumar Swapn Kr. Panda	1B -203 1B -206 2A-101 1B -506 3D-101	258 247 141 215
3	Gardening	Arabindo Adhikary(Convenor) Samir Kr. Nath Swapn Kr. Panda Pinakee Dey	1C -203 2B -301 3D -902 1B -206	369 189 266 247
4	Civil	Pinakee Dey (Convenor) Arabindo Adhikary Tapan Kr. Ghosh Samir Kr. Nath	1B -206 1C-203 1B-102 2B-301	247 369 229 189
5	Elect./Fire/Generato/ Lift	Samir Kr. Nath (Convenor) Tapan Kr. Ghosh	2B -301 1B-102	189 229
6	Purchase & Tender	Sucheta Nandi (Convenor) Pinakee Dey Arabindo Adhikary	3D -902 1B -206 1C -203	266 247 369
7	Sports	Sitangshu Kr Saha (Convenor) S. P. Singh Prabir Kr. Dey	2B -803 2B -305 1C-303	294 397 221
8	Cultural	Samir Kr. Nath (Convenor) Sonali Kadam Arpan Pal	2B-301 2B-107 1E-601	189 238 243
9	Housekeeping work supervision	Krishna Das Debnath (Convenor) Mrinmay Biswas Bipul Ranjan Sarkar S.P.Singh Syed Mohd. Zafar	1C-902 1B -203 2F-901 2B-305 3A-103	279 258 315 397 182
10	Website management	Arpan Pal (Convenor) Anindo Das Gupta	1E -601 1D -402	243 463
11	CCTV & Intercom	Prabir Kr. Das (Convenor) Pinakee Dey Arpan Pal Samrat Basu	2A-101 1B -206 1E -601 2B-906	141 247 243 209
12	Health & Safety	S.P.Singh (Convenor) Sitangshu Kr. Saha Pinakee Dey Mrinmay Biswas Samrat Basu Samir Kr. Nath Prabir Kr.Das	2B-305 2B-803 1B-206 1B -203 2B-906 2B-301 2A-101	397 294 247 258 209 189 141

- The President (1C-301 ,9874162477, 267) & Secretary (1B-702,9433113108 ,223) will be ex-officio members of all the sub-committees.
- As per decision of the Board Manager's meeting held on 03.01.2021. Sri Arpan Pal, 1E-601 was elected as the Co-ordinator for internal communication with the Flat owners of Alaktika Housing Complex, New Town on behalf of the Board of Managers 2020-23.

13. Important Communications

ALAKTIKA HOUSING COMPLEX, NEW TOWN
STREET NO.674, ACTION AREA II-D, P.O. NEW TOWN AA-II, KOLKATA - 700161
TELEPHONE NO. 033-40620274, 66036200, 25266969
e-mail: alaktikahc@gmail.com
REG. NO.19A, OF 2010 DT. 7TH JULY 2010

PRESIDENT
Krishna Das Debnath

VICE PRESIDENT
Arabindo Adhikary
Samir Kr. Nath

SECRETARY
Ashok Kr. Gupta

JOINT SECRETARIES
Manoj Kr. Pathak
Sitangshu Kr. Saha

TREASURER
Somendra Pratap
Singh

JOINT TREASURER
Swapan Kr. Biswas

MEMBERS:
Aninda Dasgupta
Arpan Pal
Ashok Kr. Shaw
Asim Kr. Basu
Bal Bhadra Misha
Krishna Gopal Nandi
Mrinmay Biaswas
Pinakee Dey
Rakesh Kumar
Dr. S. C. Das
Dr. Samrat Basu
Sandeep Kr. Bose
Sonali Kadam
Sucheta Nandi
Susmita Dasgupta
Vijay Kr. Singh

Ref: ALAK/WBAOAct.-CA/05/20/2019-'20

Dated: 21/01/2020

The Competent Authority,
Under the W B A O Act, 1972
Housing Dept., Law Cell,
New Secretariat Buildings, 1st floor, A Block,
1, Kiran Shankar Roy Road,
Kolkata-700001

Dear Sir,

Sub: Assessment of share of common expenses under Bye-law 20(1) & (2) of the Act .

We are in the process of assessing share of common expense for each apartment of Alaktika Housing Complex, New Town, Action Area-IIID, Kolkata-700161 having the registration no. as stated above for the year 2020-21.

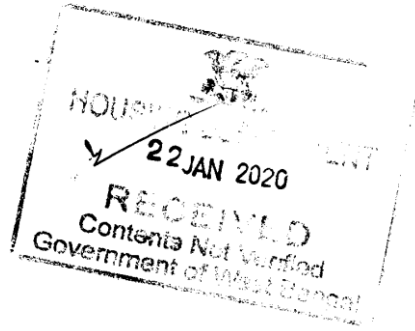
We seek your direction/ruling as to whether in terms of Bye-Law 20(1) & (2) of the West Bengal Apartment Ownership Bye-Law, 1974, the Built Up Area of terrace/roof and/or parking space/garage declared in the Declaration filed to the Competent Authority will be considered for assessment of share of common expenses in respect of the apartment to which it is connected or not?
Please help us with your direction and oblige.

Yours faithfully,

A. K. Gupta

Ashok Kr Gupta
(Secretary)

For & on behalf of
Alaktika Housing Complex, New Town



Dated : 10/10/2020

IMPORTANT NOTICE

Subject : Maintaining Cleanliness in common areas within Alaktika Premises

All the residents of Alaktika are requested to abide by the following guidelines as per the Decisions taken in the Board Manager's Meeting dated 4th October, 2020.

1. Common areas including staircases and meter areas should not be encroached upon by keeping any personal belonging.
2. Staircases of all towers should be vacated of all personal belongings.
3. All residents are requested to abstain from feeding stray animals within Alaktika premises . Please keep your pets confined to your flat.
4. Clothes should not be dried in the common lobbies / garden/ public places.
5. Plucking of flowers from any plants inside Alaktika is strictly prohibited.
6. All residents are requested not to throw litter indiscriminately in the complex.
7. Any resident coming from outside Kolkata/ West Bengal/ India are requested to abide by the Govt. norms regarding COVID- 19.

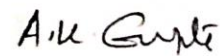
All respected residents are requested to guide each other to follow the above minimal & general norms to keep ALAKTIKA premises neat and clean.

HOPING FOR COOPERATION FROM ALL BECAUSE CLEANLINESS IS NEXT TO GODLINESS.



(Swapan Kumar Biswas)

President



(Ashok Kumar Gupta)

Secretary

ALAKTIKA HOUSING COMPLEX, NEW TOWN
STREET NO.674, ACTION AREA II-D, P.O. NEW TOWN AA-II, KOLKATA - 700161
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e-mail: alaktikahc@gmail.com

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VICE PRESIDENT
Samir Kr. Nath
Swapan Kr. Panda

SECRETARY
Ashok Kr. Gupta

JOINT SECRETARIES
Arabindo Adhikary

TREASURER
Somendra Pratap
Singh

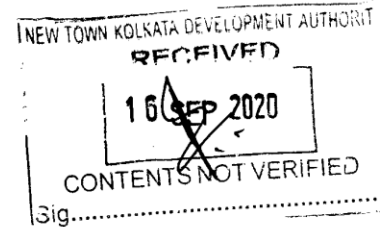
JOINT TREASURER
Prabir Kr. Dey

MEMBERS:
Aninda Dasgupta
Arpan Pal
Asim Kr. Basu
Bipul Ranjan Sarkar
Krishna Das Debnath
Minmay Biswas
Partha Sarathi Basu
Pinakee Dey
Prabir Das
Rakesh Kumar
Dr.Samrat Basu
Sitangshu Kr. Saha
Sonali Kadam
Suchita Nandi
Syed Mohd Zafar
Tapan Kr. Ghosh
Vijay Kr. Singh

Ref: ALAK/NKDA/F-17/20-21

Dated:15/09/2020

To
The Chairman,
NKDA,
New Town
Kolkata - 700 156



Dear Sir,

Re: Dumping yard at AA-IID, New Town

The residents of Alaktika Housing Complex are very much concerned to draw your kind attention to a new and unanticipated problem being faced by them on account of creation of a dumping yard for garbage at a location beside the junction of road no. 674 and 757 which is very close to Alaktika Housing Complex, AA IID. As a result of the dumping yard, Tractors and vehicles are plying every day adding the problem further.

It is needless to mention such type of dumping yard should not have come up in an area very close to a cluster of residential complexes like ours. For this the residents have to unnecessarily bear the nuisance of stench every now and then which is also very extremely unhygienic and at times overbearing for the residents.

When NKDA is fighting against DENGU taking the assistance of the residents of New Town and conducting awareness campaigns in the midst of a pandemic situation, the issue of this dumping and handling of garbage in an area very close to the residential areas need to be dealt with a very urgent and careful attention.

We had sent an email on 05.09.20 raising our concern in this regard but so far observed no perceptible action to redress the problem. Hence we have been compelled to write this letter.

We have the confidence that with your kind intervention, appropriate action will be taken considering the interest of the residents of the area at large and particularly those of our housing complex.

A few pictures and a video of the garbage dumping site are attached which can help you easily understand the problem being faced by us.

Thanking you,
Swapan
(Swapan Kr. Biswas)
President

A.K. Gupta
(Ashok Kr. Gupta)
Secretary

Encl: As above

Copy to: 1. The Chief Executive Officer, NKDA, New Town, Kolkata
2. The ~~Chairman~~ ; HIDCO, New Town, Kolkata
3. The Mayor, Bidhannagar Municipal Corporation, Bidhannagar, Kolkata



ALAKTIKA HOUSING COMPLEX, NEW TOWN
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e-mail: alaktikahc@gmail.com
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Swapan Kr. Biswas

VICE PRESIDENT
Samir Kr. Nath
Swapan Kr. Panda

SECRETARY
Ashok Kr. Gupta

JOINT SECRETARY
Arabindo Adhikary

TREASURER
Somendra Pratap
Singh

JOINT TREASURER
Prabir Kr. Dey

MEMBERS:
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Krishna Das Debnath
Minmay Biswas
Partha Sarathi Basu
Pinakee Dey
Prabir Das
Rakesh Kumar
Dr. Samrat Basu
Sitangshu Kr. Saha
Sonali Kadam
Suchita Nandi
Syed Mohd Zafar
Tapan Kr. Ghosh
Vijay Kr. Singh

Ref: ALAK/PUJA/02/20-2

Date: 30/09/2020

To,
The Chairman,
NKDA
New Town
Kolkata- 700156

Sub: Requesting for supply the Wheel Garbage Bin

Dear Sir,

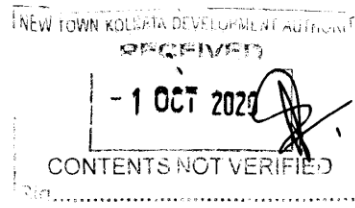
As per the guideline of NKDA to segregate the garbage we are in need of Garbage bin with wheel for managing the waste in our complex (Alaktika Housing Complex) premises.

So, request you to please supply 6 Nos. of Garbage bin with wheel in this regard.

Please note that last year Garbage bin supplied by you is already damaged and we are unable to use the same.

With regards,

A.K. Gupta
Ashok Kr. Gupta
Secretary



ALAKTIKA HOUSING COMPLEX, NEW TOWN
STREET NO.674, ACTION AREA II-D, P.O. NEW TOWN AA-II, KOLKATA - 700161
TELEPHONE NO. 033-40620274, 66036200, 25266969
e-mail: alaktikahc@gmail.com

REG. NO. 19A, OF 2010 DT. 7TH JULY 2010

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Pinakee Dey
Prabir Das
Rakesh Kumar
Dr. Samrat Basu
Sitangshu Kr. Saha
Sonali Kadam
Suchita Nandi
Syed Mohd Zafar
Tapan Kr. Ghosh
Vijay Kr. Singh

Ref: ALAK/NKDA/17/20-2 1

Date:26/12/2020

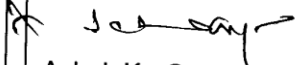
To,
The Chairman,
NKDA
New Town
Kolkata- 700156

Sub: Requesting for supply the Garbage Bracket

Dear Sir,

As per the guideline of NKDA to segregate the garbage we are in need of Garbage Bracket for every flat owner's is required for managing the waste (wet & dry) in our complex (Alaktika Housing Complex) premises. So, request you to please supply of Garbage brackets for 300 nos. of Flat owner in this regard. Please do the needful & oblige.

With regards,


Ashok Kr. Gupta
Secretary



ALAKTIKA HOUSING COMPLEX, NEW TOWN

STREET NO.674, ACTION AREA II-D, P.O. NEW TOWN AA-II, KOLKATA - 700161

TELEPHONE NO. 033-40620274, 66036200, 25266969

e-mail: alaktikahc@gmail.com

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Swapan Kr. Panda

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Prabir Das
Rakesh Kumar
Dr. Samrat Basu
Sitangshu Kr. Saha
Sonali Kadam
Suchita Nandi
Syed Mohd Zafar
Tapan Kr. Ghosh
Vijay Kr. Singh

Ref:ALK/NKDA/F-17/20-21

Date: 13th January, 2021

Shri Debashis Sen,
The Chairman,
NKDA,
New Town
Kolkata - 700156

Dear Sir,

Re: Dumping yard at AA-IID, New Town

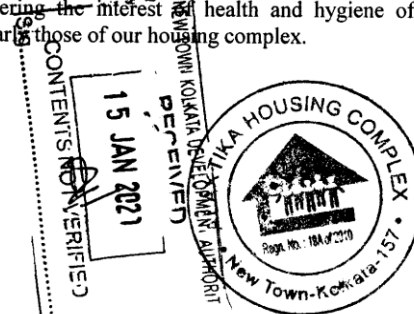
1. At the outset we like to congratulate team NKDA for the steps taken by them under your able leadership to improve the living conditions of the residents of New Town and also for commendable measures taken in the recent past to battle the unprecedented situation arising out of the COVID-19 outbreak.
 2. We are taking the liberty of writing to you directly seeking your kind personal intervention to solve a very pressing problem being faced by the residents of Alaktika Housing Complex and other housing complexes of Action Area II-D due to operation of a dumping ground by the Bidhan Nagar Municipal Corporation in its backyard. A letter had been written by us in this regard on 15/09/2020 but no action seems to have been taken on that as is evident from the continuous operation of the Dumping yard. A copy of the letter dated 15/09/2020 is enclosed for your kind ready reference.
 3. The residents of Alaktika Housing Complex in particular are very much disturbed and worried due to creation and operation of a dumping yard for garbage at a location beside the junction of road no. 674 and 757 which is very close to Alaktika Housing Complex, As a result of the dumping yard, tractors and vehicles are roaming every day adding to the problem further. As a result of these, residents have to routinely tolerate stench air for a major part of the day. It's needless to mention that the atmosphere is not good for the health of all the residents of the housing complexes nearer to the dumping yard. It is not clear how such a dumping yard could have been allowed to operate so close to the cluster of big residential complexes. This should also not be allowed from the point of view of DENGU for fighting of which NKDA have taken a commendable steps.
 4. We are confident that you will look into the issue with due care and sensitivity and kindly intervene for taking appropriate action on an urgent basis to shift the dumping yard to some other suitable location considering the interest in health and hygiene of the residents of the area at large and particularly those of our housing complex.
- With thanks and regards.



(Swapan Kr Biswas)
President
Alaktika Housing Complex, New Town

Encl: As above

- Copy to: 1. The Chief Executive Officer, NKDA, New Town, Kolkata
2. The Chairman, HIDCO, New Town, Kolkata
3. The Mayor, Bidhannagar Municipal Corporation, Bidhannagar, Kolkata



14. Important Telephone Numbers

Association	Landline	Mobile	Intercom
Office	40620274 / 40653023	7595044405	200
Security Gate (2/3)	40640125	7595044401	100
Gate No-5		7595044404	203
FM Office (Mr. Jagabandhu Pramanik)		7595044403	201
Water / Electricity		7595044402	202

Hospitals

IPGMER SSKM Hospital	- 22041100
R G Kar Medical College	- 25557656
Calcutta Medical College	- 22123741/3853
NRS Medical College	- 22897122
Institute of Child Health	- 98308 97576 / 9433895019
Ramakrishna Seva Prathisthan	- 24753639
Shambhunath Pandit	- 23022800
Apollo Gleneagles Hospital	- 23203040 / 2122, 1066
Fortis Hospital	- 66276800
Medica Hospital	- 9152162173
RN Tagore Hospital	- 9152165541
Peerless Hospital	- 24622394
Belle View Nursing Home	- 9152154735
Nightingale	- 9152790567
Woodlands	- 24567075
BM Birla	- 24567777
Ruby Hospital	- 39871800
Charnock Hospital	- 40500900
Zoom Healthcare	- 25708428
AMRI Salt Lake	- 66147700 / 66063800
Anandalok	- 92521698
Columbia Asia	- 39898969
Ohio Heart Hospital	- 6602 6602
Tata Medical Center	- 6605 7000
Narayana Hospital	- 9152362503

Blood Bank

Central Blood Bank	- 23510619 / 20
Medical College	- 28640392 / 9934208632
Association of voluntary blood donor's Association	- 22271022

Other Medical Support

Ambulance	- 102
NKDA WhatsApp Bot	- 7439605026
NTFN COVID Helpline (Oxygen, Vaccine, Ambulance, Medicine)	- 8929808963
NKDA 24x7 COVID Helpline	- 18001037652

Dr. Subhankar Chakraborty
(Sunday at Alaktika Doctor Chamber & on-call) - **9831068040**
Nursing Agency (Associated with North City Hospital)
- for Oxygen support and other help - 9831719463

Police / Fire Station / Electricity

POLICE HELPLINE - 100
NEW TOWN POLICE STATION - 23246076
P.S.In-Charge, NEW TOWN POLICE STATION - 9073343335
Eco Park Police Station - **29623333 / 6292121108**
Cyber P.S. - 2359-5589
Women P.S. - 2367-0006 / 9073343343
BIDHAN NAGAR POLICE CONTROL ROOM - 2335-8788 / 2341-0465/ 2335-1287 (F) / 8336973500
BIDHAN NAGAR POLICE TRAFFIC CONTROL - 2324-0053 / 9051213100
FIRE HELPLINE - 101
BIDHAN NAGAR FIRE SERVICE - 2357 5293/ 8584027198/199
FIRE STATION HEAD QUARTER - 2252 2222 / 8584027148
NATURAL DISASTER MANAGEMENT FORCE - 2262362
WBSIEDCL - 23372885

Gas Agencies

Indane
Uttarayan Gas Service - 25727656
Green Indian - 25730542
Gopalpur Indane - 25195168
Emergency Call Centre - 1906 / 9874026702, 9007106111
Megacity Bharat Gas - 25707895
HP Gas - 25700808

15. AWARDS





AUDIT REPORTS

2020-21

&

2019-20



INDEPENDENT AUDITORS' REPORT
ALAKTIKA HOUSING COMPLEX, NEW TOWN

Opinion

We have audited the financial statements of ALAKTIKA HOUSING COMPLEX, NEW TOWN, which comprise the balance sheet as at **March 31, 2021**, and the Income and Expenditure Account and Receipts and Payments Account for the period then ended.

In our opinion, the accompanying financial statements of the entity are prepared, in all material respects, in accordance with generally accepted accounting principles, and give a true and fair view of the state of affairs of the Entity as at **31st March, 2021**, its **Surplus** for the period ended on that date.

Basis for Opinion

We conducted our audit in accordance with the Standards on Auditing (SAs) issued by ICAI. Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the Code of Ethics issued by ICAI and we have fulfilled our other ethical responsibilities in accordance with the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SAs, we exercise professional judgment and maintain professional skepticism throughout the audit.



**Ghosh & Mallick, Chartered Accountants
ALAKTIKA HOUSING COMPLEX, NEW TOWN**

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

1. We report that:

- a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.
- b) In our opinion, proper books of account as required by law have been kept by the concern so far as it appears from our examination of those books.
- c) The Balance Sheet, the Statement of Profit and Loss and Receipts and Payments Account dealt with by this Report are in agreement with the books of account.

In our opinion, the aforesaid financial statements comply with the applicable Accounting Standards.

For & on behalf of

**GHOSH & MALLICK
Chartered Accountants
FR No. 323841E**


CA Kaushick Mallick,

Partner

M No. 058241

UDIN: 21058241AAAACG3131

Place: Kolkata

Date: 01st August 2021



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarat Action Area-IID, PO, Hattara, Kolkata-7000157

Balance Sheet as at 31st March, 2021

Liabilities	As at 31st March, 2021		As at 31st March, 2020		Assets	As at 31st March, 2021		As at 31st March, 2020	
	Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)		Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)
CAPITAL ACCOUNT									
Corpus Fund (Schedule-1)	14,335,131.53		12,116,742.00		PROPERTY, PLANT & EQUIPMENT				
General Fund (Schedule-2)	5,862,773.18		4,020,770.61		As per Schedule-11	1,523,923.00		1,707,164.00	
Development Fund (Schedule-3)	330,217.00	20,528,121.71		16,137,512.61	INVESTMENTS				
					Fixed Deposits (Schedule-12)				
					Fixed Deposits-Corpus Fund	12,738,930.00		9,310,057.00	
					Fixed Deposits-Maintenance Fund	2,896,451.00		2,466,216.00	
					Fixed Deposits-Security Deposit	194,516.00			
DEPOSITS AND ADVANCES					Add: Accrued Interest (Schedule-9)	15,829,897.00		11,776,273.00	
Security Deposits (Schedule-4)	337,664.00		307,709.00		i) Fixed Deposit-Corpus Fund	716,575.00		1,425,900.00	
Advances From Owners (Schedule-5)	58,124.00	395,788.00	971,294.00	1,279,003.00	ii) Fixed Deposit-Maintenance Fund	83,101.00		101,604.00	
					iii) Fixed Deposit-Security Deposit	18,435.00	16,648,008.00		13,303,777.00
CURRENT LIABILITIES & PROVISIONS					CURRENT ASSETS				
Current Liabilities					Diesel Stock-In-Hand (As Certified)				
Sundry Creditors		29,911.00	88,139.00	88,139.00	Receivable From Owners (Schedule-8)			3,966.28	
Outstanding Expenses (Schedule-6)					Corpus Fund Receivable	240,540.00		208,140.00	
					Corpus Fund Late Fee Receivable	194,046.00		598,710.00	
					Maintenance Charges Receivable	463,195.00		300.00	
Provisions					Maintenance Charges Late Fee Receivable	210,151.00			
Provision for Tax (Schedule-7)		57,762.41			Election Fund Receivable	300.00			
					Cash and Bank Balance	190.70		325.70	
					Cash in Hand (As certified)	1,711,290.82	2,819,713.52	1,669,000.03	2,480,442.01
					Cash at Bank (Schedule-10)				
					LOANS AND ADVANCES				
					Prepaid AC-AMC	8,250.00			
					Prepaid Web Creation Charges	2,678.60		2,678.60	
					IT Refundable AY 2020-21	9,010.00			
					Advance Tax & TDS (Schedule-7)		19,938.60		13,271.60
Total		21,011,583.12		17,504,654.61	Total		21,011,583.12		17,504,654.61

PER OUR REPORT ON EVEN DATE

For GHOSH & MALLICK

CHARTERED ACCOUNTANTS (FRN323841E)

CA Kaushik Mallik, Partner (MRN 058241)

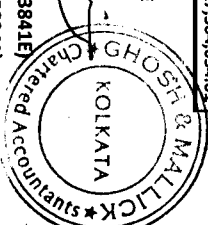
UDIN: 21058241AAAAACG3131

Place: Kolkata
Date: 01-08-2021

Swapan Kumar Biswas
President

Ashok Kumar Gupta
Secretary

Somendra Pratap Singh
Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157

SCHEDULES FORMING PART OF BALANCE SHEET

Particulars	As on 31.03.2021		As on 31.03.2020	
	Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)
SCHEDULE- 1:- CORPUS FUND				
Corpus Fund (HIG)				
Opening Balance		9,153,865.00		8,358,378.00
Add: Received During the year				
Corpus Fund Collected during the year	1,369,800.00		1,302,300.00	
Late Fees during the year	146,715.00		57,413.00	
New DG Connection	-		25,000.00	
Income from DG Upgradation	-		7,500.00	
Interest on Corpus (Net of Tax@31.2%)	349,290.72	1,865,805.72	299,943.00	1,692,156.00
		11,019,670.72		10,050,534.00
Less: Utilisation for Repair of Road				896,669.00
Transferred to General Fund		497,906.00		
Closing Balance (A)		10,521,764.72		9,153,865.00
Corpus Fund (MIG)				
Opening Balance		2,470,000.00		2,090,410.00
Add: Received During the year				
Corpus Fund Collected during the year	763,200.00		748,800.00	
Late Fees during the year	69,962.00		5,434.00	
New DG Connection	17,500.00		-	
Interest on Corpus (Net of Tax@31.2%)	151,035.26	1,001,697.26	120,598.00	874,832.00
		3,471,697.26		2,965,242.00
Less: Utilisation for Repair of Road				495,242.00
Transferred to General Fund		267,530.00		
Closing Balance (B)		3,204,167.26		2,470,000.00
Corpus Fund (LIG)				
Opening Balance		492,877.00		377,627.00
Add: Received During the year				
Corpus Fund Collected during the year	134,400.00		129,600.00	
Late Fees during the year	26,688.00		8,992.00	
New DG Connection	-		35,000.00	
Interest on Corpus (Net of Tax@31.2%)	24,312.55	185,400.55	19,592.00	193,184.00
		678,277.55		570,811.00
Less: Utilisation for Repair of Road				77,934.00
Transferred to General Fund		69,078.00		
Closing Balance (C)		609,199.55		492,877.00
Corpus Fund (A+B+C)		14,335,131.53		12,116,742.00
SCHEDULE- 2:- GENERAL FUND				
Balance at the Beginning		4,020,770.61		3,964,043.02
Add: Transfer for expenditure out of Development Fund Capitalized			404,164.00	
Add: Transferred from Corpus Fund	834,514.00			
Add: Accrued Interest on Fixed Deposit written Back	64,194.00			
Add: Surplus Transfer from Development Fund				
Add: Surplus from Income & Expenditure A/c During the year	1,690,246.10	2,588,954.10	282,633.59	686,797.59
		6,609,724.71		4,650,840.61
Less: Transfer to Corpus Fund Interest on Corpus Fund Investment (Net of Income tax)	524,638.53		440,133.00	
Less: Transferred to Development Fund	222,313.00			
Less: Accrued Interest on Fixed Deposit Written off			65,202.00	
Less: Transfer to Development Fund to meet shortfall/excess expenditure		746,951.53	124,735.00	630,070.00
Balance at the End		5,862,773.18		4,020,770.61

Swapan Kumar Biswas

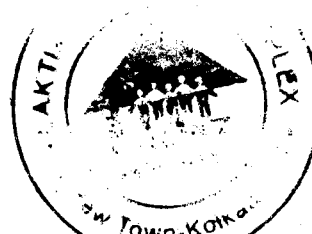
Swapan Kumar Biswas
President

A.K. Gupta

Ashok Kumar Gupta
Secretary

Somendra Pratap Singh

Somendra Pratap Singh
Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157

SCHEDULES FORMING PART OF BALANCE SHEET

Particulars	As on 31.03.2021		As on 31.03.2020	
	Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)

SCHEDULE- 3:- DEVELOPMENT FUND

Balance at the Beginning

Add: Transferred from General Fund 222,313.00

Add: Incomes transfer to Development Fund

i) Commercial Renting-Others	106,500.00		39,000.00	
ii) Community Hall Rent from Members				
Community Hall Booking- A	26,000.00		97,000.00	
Community Hall Booking- A (GF)			24,000.00	
Community Hall Booking- B	38,000.00		198,000.00	
Community Hall Booking- HIG			9,000.00	
iii) Tenant fee from Flat Owner	80,000.00		104,000.00	
iv) DG Backup Charges	13,214.00	486,027.00	8,457.00	479,457.00
		486,027.00		479,457.00

Less: Development Expenses

i) Civil Work, Community Hall	25,260.00		13,600.00	
ii) Civil Work, Parapit	-		117,995.00	
iii) Civil Work, Garden	19,000.00		34,300.00	
iv) Civil Work, Security Hut	80,000.00			
iv) AMC-CCTV Maintenance	-		20,453.00	
v) AMC-AC Maintenance	19,550.00			
vi) Electrical Instrument, Community Hall	-		13,680.00	
vii) Repairing of Television	12,000.00			
viii) Expenditure on Glow Sign Board & Intercom (Capitalized)	-	155,810.00	404,164.00	604,192.00
Balance (Excess Expenses)		330,217.00		(124,735.00)

Add: Transfer from General Fund to meet shortfall/excess expenditure

Balance at the End 330,217.00 124,735.00

SCHEDULE- 4:- SECURITY DEPOSITS

Security Deposits-Arati Construction	124,563.00		124,563.00	
Security Deposits-B.B Consortram	44,549.00		44,549.00	
Security Deposits-Global Security and Facility Services	163,483.00		138,597.00	
Security Deposits-Electro Fire Protect Engineering & Consultancy	2,950.00			
Security Deposits-Jyotishkar Construction Co.	2,119.00			
	337,664.00		307,709.00	

SCHEDULE- 5:- ADVANCES FROM OWNERS

Excess Received From Flat Owners	54,677.00		48,667.00	
Corpus Fund Received in advance	-		202,770.00	
Maintenance Charges recd. in advance	-		716,410.00	
Maintenance Charges Refundable	3,447.00		3,447.00	
	58,124.00		971,294.00	

SCHEDULE- 6:- OUTSTANDING EXPENSES

Audit Fees Payable	19,470.00		19,470.00	
TDS Payable 2018-19	-		15,007.00	
AMC CCTV Payable	-		3,933.00	
AMC Generator Payable	-		37,602.00	
Civil Maintenance Payable	-		1,340.00	
TDS E-Filing Fees payable	1,050.00		1,050.00	
Telephone Expenses	391.00		737.00	
Water Supply Charges Payable	9,000.00		9,000.00	
	29,911.00		88,139.00	

SCHEDULE- 7:- PROVISION FOR TAX

Current Income Tax		388,630.00		361,508.00
Less: Advance Income Tax Paid	250,000.00		280,000.00	
TDS	80,867.59	330,867.59	92,101.00	372,101.00
Net Provision for Tax / (Advance Tax & TDS)		57,762.41		(10,593.00)



Swapan Kumar Biswas

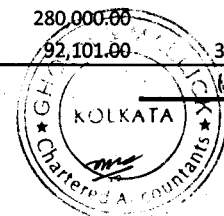
Swapan Kumar Biswas
President

A.K. Gupta

Ashok Kumar Gupta
Secretary

Somendra Pratap Singh

Somendra Pratap Singh
Treasurer




ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-III, PO. Hatihara, Kolkata-700157

SCHEDULES FORMING PART OF BALANCE SHEET

Particulars	As on 31.03.2021		As on 31.03.2020	
	Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)
<u>SCHEDULE- 8 :- RECEIVABLE FROM OWNERS</u>				
Corpus Fund Receivable		240,540.00		208,140.00
Corpus Fund Late Fee Receivable		194,046.00		
Maintenance Charges Receivable		463,195.00		598,710.00
Maintenance Charges Late Fee Receivable		210,151.00		
Election Fund Receivable		300.00		300.00
		<u>1,108,232.00</u>		<u>807,150.00</u>
<u>SCHEDULE- 9:- ACCRUED INTEREST ON FIXED DEPOSITS</u>				
Fixed Deposit-Maintenance Fund		83,101.00		101,604.00
Fixed Deposit-Security Deposit		18,435.00		
<u>Fixed Deposit-Corpus Fund</u>				
i) HIG	474,158.00		1,009,469.00	
ii) MIG	209,209.00		360,864.00	
iii) LIG	33,208.00	716,575.00	55,567.00	1,425,900.00
		<u>818,111.00</u>		<u>1,527,504.00</u>
<u>SCHEDULE- 10:- CASH AT BANK</u>				
<u>Bank Account- Maintenance Fund</u>				
State Bank of India A/c- 647	371,040.75		293,214.75	
Indian Overseas Bank A/c-174	<u>881,489.17</u>	<u>1,252,529.92</u>	<u>853,136.38</u>	<u>1,146,351.13</u>
<u>Bank Account- Corpus Fund</u>				
Indian Overseas Bank A/c-612	190,514.43		185,409.43	
Indian Overseas Bank A/c-096	76,796.84		49,756.84	
Indian Overseas Bank A/c-097	87,954.00		141,869.00	
Indian Overseas Bank A/c-098	<u>103,495.63</u>	<u>458,760.90</u>	<u>145,613.63</u>	<u>522,648.90</u>
		<u>1,711,290.82</u>		<u>1,669,000.03</u>


Swapan Kumar Biswas
President


Ashok Kumar Gupta
Secretary


Somendra Pratap Singh
Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hattara, Kolkata-7000157

SCHEDULE - 11:- PROPERTY, PLANT AND EQUIPMENT AS ON 31ST MARCH, 2021

Property, Plant and Equipment	Rate	Opening W.D.V as on 01.04.2020	Additions/Deletion		Total Addition	Depreciation for the year		Total Depreciation During the yr	Closing W.D.V as on 31.03.2021
			More than 180 Days	Less than 180 Days		More than 180 Days	Less than 180 Days		
Air Conditioner	15%	338,192.00	-	-	-	50,729.00	-	50,729.00	287,463.00
CCTV Surveillance Camera	15%	146,097.00	-	-	-	21,915.00	-	21,915.00	124,182.00
Ceiling Fan & Tube light	10%	32,625.00	-	-	-	3,263.00	-	3,263.00	29,362.00
Computer & Printer	40%	516.00	-	-	-	206.00	-	206.00	310.00
Construction Partition Wall	10%	93,495.00	-	-	-	9,350.00	-	9,350.00	84,145.00
Doctor's Chamber	10%	16,661.00	-	-	-	1,666.00	-	1,666.00	14,995.00
Facility Office	10%	15,500.00	-	-	-	1,550.00	-	1,550.00	13,950.00
Fire Coupling Hose	20%	40,365.00	-	-	-	8,073.00	-	8,073.00	32,292.00
Fire Hose Box	10%	53,226.00	-	-	-	5,323.00	-	5,323.00	47,903.00
Floor Washing Machine	15%	4,299.00	-	-	-	645.00	-	645.00	3,654.00
Furniture & Fixture	10%	55,472.00	-	-	-	5,547.00	-	5,547.00	49,925.00
Glow Sign Board (Dev. Assets)	10%	80,425.00	-	-	-	8,043.00	-	8,043.00	72,382.00
Intercom Telephone (Dev. Assets)	15%	304,891.00	-	-	-	45,734.00	-	45,734.00	259,157.00
Kids Play Equipment	15%	41,272.00	-	-	-	6,191.00	-	6,191.00	35,081.00
Kitchen	10%	168,686.00	-	-	-	16,869.00	-	16,869.00	151,817.00
Lamp Shade ,Bottom	10%	70,671.00	-	-	-	7,067.00	-	7,067.00	63,604.00
Office Filing Cabinet	10%	12,172.00	-	-	-	1,217.00	-	1,217.00	10,955.00
Porta Cabin	10%	47,774.00	-	-	-	4,777.00	-	4,777.00	42,997.00
Pump	15%	64,379.00	-	-	-	9,657.00	-	9,657.00	54,722.00
Television	15%	18,363.00	-	-	-	2,754.00	-	2,754.00	15,609.00
Wheel Waste Bin	15%	43,763.00	-	-	-	6,564.00	-	6,564.00	37,199.00
Wooden Cabinet	10%	58,320.00	-	-	-	5,832.00	-	5,832.00	52,488.00
GRAND TOTAL		1,707,164.00		42,952.00	42,952.00	222,972.00	3,221.00	226,193.00	1,523,923.00



Swapan Kumar Biswas
Swapan Kumar Biswas
President

A.K. Gupta
Ashok Kumar Gupta
Secretary

Somendra Pratap Singh
Somendra Pratap Singh
Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN

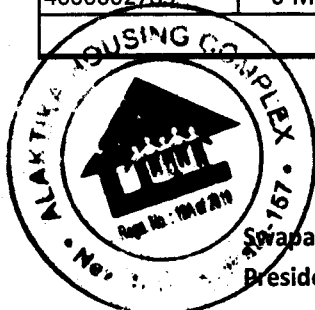
Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157

SCHEDULE- 12:- FIXED DEPOSITS WITH INDIAN OVERSEAS BANK AS ON 31ST MARCH, 2021

Fixed Deposits (Corpus Fund)						
Account No.	Date of Investment	Date of Maturity	Fund Type	Holding (%)	Principal Value (₹)	Accrued Interest as on 31.03.2021
4000001727	26-Dec-20	26-Apr-22	Corpus (HIG)	100%	515,794.00	6,477.00
4000002966	31-Jul-19	30-Jul-21	Corpus (HIG)	100%	664,000.00	71,598.00
4000003692	7-Aug-20	3-Aug-21	Corpus (HIG)	100%	1,150,000.00	38,254.00
111400123	31-Mar-20	31-Mar-23	Corpus (HIG)	72.09%	5,712,066.00	334,896.00
111500138	3-Apr-20	2-Apr-25	Corpus (HIG)	72.09%	399,892.00	22,933.00
				(A)	8,441,752.00	474,158.00
4000002967	31-Jul-19	30-Jul-21	Corpus (MIG)	100%	562,000.00	60,598.00
4000003693	7-Aug-20	3-Aug-21	Corpus (MIG)	100%	700,000.00	23,285.00
4000001729	26-Dec-20	26-Apr-22	Corpus (MIG)	100%	386,846.00	4,858.00
111400123	31-Mar-20	31-Mar-23	Corpus (MIG)	24.27%	1,923,039.00	112,747.00
111500138	3-Apr-20	2-Apr-25	Corpus (MIG)	24.27%	134,629.00	7,721.00
				(B)	3,706,514.00	209,209.00
4000001728	26-Dec-20	26-Apr-22	Corpus (LIG)	100%	82,056.00	1,030.00
4000002968	31-Jul-19	30-Jul-21	Corpus (LIG)	100%	100,000.00	10,784.00
4000003695	7-Aug-20	3-Aug-21	Corpus (LIG)	100%	100,000.00	3,326.00
111400123	31-Mar-20	31-Mar-23	Corpus (LIG)	3.64%	288,416.00	16,910.00
111500138	3-Apr-20	2-Apr-25	Corpus (LIG)	3.64%	20,192.00	1,158.00
				(C)	590,664.00	33,208.00
TOTAL (A+B+C)					12,738,930.00	716,575.00

Fixed Deposits (Maintenance Fund)						
Account No.	Date of Investment	Date of Maturity	Fund Type	Holding (%)	Principal Value (₹)	Accrued Interest as on 31.03.2021
4000000955	19-May-20	19-May-21	Maintenance	100%	597,794.00	25,154.00
4000000956	19-May-20	19.05.2020	Maintenance	100%	597,790.00	27,754.00
4000003564	27-May-20	27-May-21	Maintenance	100%	461,685.00	20,889.00
4000003518	1-Dec-20	3-Jul-21	Maintenance	100%	619,040.00	9,304.00
4000003520	8-Jan-21	13-May-21	Maintenance	100%	620,142.00	-
					2,896,451.00	83,101.00

Fixed Deposits (Security Deposit)						
Account No.	Date of Investment	Date of Maturity	Fund Type	Holding (%)	Principal Value (₹)	Accrued Interest as on 31.03.2021
4000003006	14-Aug-20	14-Aug-21	Maintenance	100%	69,953.00	2,179.00
4000002783	6-May-19	6-May-22	Security Deposit	100%	124,563.00	16,256.00
TOTAL					194,516.00	18,435.00



S. Biswas
Swapan Kumar Biswas
President

A. K. Gupta
Ashok Kumar Gupta
Secretary

Somendra Pratap Singh
Somendra Pratap Singh
Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157
SCHEDULES FORMING PART OF INCOME & EXPENDITURES

Particulars	Year Ended 31st March, 2021	Year Ended 31st March, 2020
<u>SCHEDULE- 13:- CIVIL MAINTENANCE</u>		
Civil Maintenance	367,075.00	282,003.00
Civil Work, Road	-	50,100.00
	367,075.00	332,103.00
<u>SCHEDULE- 14:- ELECTRICAL MAINT. & CONSUMABLES</u>		
AMC-Electrical Maintenance	396,000.00	393,500.00
AMC-CCTV Maintenance	19,667.00	-
AMC-Intercom Services	30,975.00	-
Electrical Consumable Goods	69,374.00	88,569.50
Electrical Maintenance Charges	3,250.00	22,867.00
Repairing & Spare Of Cctv	20,507.00	25,225.00
Repairing & Spare Of Submersible Pump	3,500.00	40,585.00
	543,273.00	570,746.50
<u>SCHEDULE- 15:- FACILITY MANAGEMENT</u>		
AMC-Gardening	348,000.00	346,000.00
AMC-Housing Keeping	1,186,865.00	1,286,675.00
AMC-Pest Control	-	67,600.00
AMC-Security Services	1,737,820.00	2,096,522.00
Garden Maintenance	73,739.00	106,014.00
Purchase Of Garden Equipment	-	26,714.00
House Cleaning Materials	59,038.00	87,982.00
Pest Control	19,230.00	-
Sewarage & Pump Cleaning	-	1,500.00
Water Supply Charge	36,000.00	36,000.00
Water Tank Cleaning Expenses	5,520.00	6,360.00
	3,466,212.00	4,061,367.00
<u>SCHEDULE- 16:- FIRE FIGHTING SYSTEM</u>		
AMC-Fire Service	205,320.00	201,780.00
AMC-Fireman Services	59,000.00	-
Fire Extinguisher Refilling	64,747.00	86,566.00
Fire Equipments	-	10,620.00
Fire Fighting	-	28,313.00
Fire Licence	-	6,200.00
	329,067.00	333,479.00
<u>SCHEDULE- 17:- GENERATOR MAINTENANCE</u>		
AMC-Generator Maintenance	142,893.00	90,248.00
Generator Operating Charges	2,500.00	6,000.00
Purchase & Repairing Dg Backup	51,925.00	83,274.00
	197,318.00	179,522.00

Swapan Kumar Biswas
Swapan Kumar Biswas
 President

A.K. Gupta
Ashok Kumar Gupta
 Secretary

Somendra Pratap Singh
Somendra Pratap Singh
 Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157

SCHEDULES FORMING PART OF INCOME & EXPENDITURES

Particulars	Year Ended 31st March, 2021	Year Ended 31st March, 2020
<u>SCHEDULE- 18:- LIFT MAINTENANCE</u>		
AMC-Lift Maintenance	1,334,930.00	1,285,491.00
Lift Licence Renewal	6,000.00	6,000.00
Lift Repairs	80,000.00	438,060.00
	1,420,930.00	1,729,551.00
<u>SCHEDULE- 19:- FILLING FEES</u>		
Income Tax Filling Fee	3,000.00	2,500.00
Tds Filling Fees	4,200.00	4,200.00
	7,200.00	6,700.00
<u>SCHEDULE- 20:- TELEPHONE CHARGES</u>		
Intercom Telephone Charges	-	50,150.00
Telephone Charges	8,323.00	13,448.00
Telephone Charges (Mobile)	19,592.00	12,322.00
	27,915.00	75,920.00
<u>SCHEDULE- 21:- MAINTENANCE CHARGES FROM OWNERS</u>		
Type- A	311,040.00	295,680.00
Type- B	2,413,440.00	2,315,520.00
Type- C	1,947,240.00	1,872,720.00
Type- D	2,355,480.00	2,264,760.00
Type- E & F	1,598,400.00	1,516,320.00
	8,625,600.00	8,265,000.00
<u>SCHEDULE- 22:- INTEREST ON SAVINGS BANK</u>		
Indian Overseas Bank, A/C No. 174	39,116.00	59,777.00
Indian Overseas Bank, A/C No. 612	6,105.00	6,369.00
State Bank Of India A/C No. 176	9,766.00	11,678.00
	54,987.00	77,824.00
<u>SCHEDULE- 23:- INTEREST ON FIXED DEPOSIT</u>		
Interest On Fixed Deposit- Corpus Fund (HIG)	507,690.00	435,963.00
Interest On Fixed Deposit- Corpus Fund (MIG)	219,528.00	175,288.00
Interest On Fixed Deposit- Corpus Fund (LIG)	35,338.00	28,477.00
Interest On Fixed Deposit- Maintenance Fund	268,112.00	262,909.00
Interest On Fixed Deposit- Security Deposit	13,273.00	-
	1,043,941.00	902,637.00

Swapan Kumar Biswas
Swapan Kumar Biswas
 President

A. K. Gupta
Ashok Kumar Gupta
 Secretary

Somendra Pratap Singh
Somendra Pratap Singh
 Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajaratat Action Area-IID, PO. Hatihara, Kolkata-7000157

DETAILS OF CORPUS FUND RECEIVABLE AS ON 31ST MARCH, 2021

FLAT TYPE	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	TOTAL
Type A	-	3,682.00	700.00	700.00	700.00	700.00	1,200.00	2,100.00	2,700.00	5,400.00	11,200.00	29,082.00
Type B	5,500.00	4,290.00	1,700.00	-	1,700.00	1,700.00	8,100.00	8,400.00	10,400.00	10,400.00	15,900.00	68,090.00
Type C	-	-	-	-	-	-	4,800.00	4,800.00	6,000.00	6,000.00	19,200.00	36,000.00
Type D	-	8,968.00	3,500.00	3,500.00	3,500.00	3,500.00	3,800.00	5,100.00	6,300.00	18,900.00	33,000.00	90,068.00
Type E & F	5,500.00	16,940.00	5,900.00	4,200.00	5,900.00	5,900.00	13,100.00	20,400.00	25,400.00	49,200.00	88,100.00	240,540.00

DETAILS OF MAINTENANCE CHARGES RECEIVABLE AS ON 31ST MARCH, 2021

FLAT TYPE	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	TOTAL
Type A	4,000.00	4,160.00	4,480.00	5,200.00	5,130.00	4,960.00	6,200.00	12,320.00	19,440.00	65,890.00
Type B	500.00	6,500.00	12,920.00	14,000.00	13,720.00	13,600.00	16,120.00	16,080.00	16,760.00	110,200.00
Type C	-	-	-	-	760.00	-	-	23,120.00	24,040.00	47,920.00
Type D	930.00	-	-	-	-	-	-	55,920.00	95,815.00	152,665.00
Type E & F	5,430.00	10,660.00	17,400.00	19,200.00	19,610.00	18,560.00	22,320.00	149,560.00	200,455.00	463,195.00

DETAILS OF CORPUS FUND LATE FEE RECEIVABLE AS ON 31ST MARCH, 2021

FLAT TYPE	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	TOTAL
Type A	-	7,954.00	1,470.00	1,302.00	1,050.00	966.00	1,368.00	1,638.00	1,782.00	2,269.00	2,352.00	22,151.00
Type B	13,090.00	9,174.00	3,536.00	-	2,584.00	2,210.00	9,234.00	7,560.00	6,864.00	4,368.00	2,862.00	61,482.00
Type C	13,213.00	11,528.00	-	-	-	4,320.00	4,332.00	4,320.00	3,000.00	2,640.00	3,456.00	38,157.00
Type D	-	18,654.00	7,070.00	5,670.00	4,200.00	4,550.00	4,332.00	4,590.00	4,158.00	7,938.00	5,940.00	67,102.00
Type E & F	26,303.00	47,310.00	12,076.00	6,972.00	7,834.00	7,726.00	14,934.00	18,108.00	15,804.00	20,785.00	1,584.00	5,154.00

DETAILS OF MAINTENANCE CHARGES LATE FEE RECEIVABLE AS ON 31ST MARCH, 2021

FLAT TYPE	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	TOTAL
Type A	-	-	8,118.00	6,957.00	7,118.00	7,020.00	5,506.00	4,098.00	3,906.00	4,804.00	3,012.00	50,539.00
Type B	-	-	-	10,347.00	19,509.00	12,720.00	15,228.00	11,832.00	9,828.00	6,271.00	3,436.00	89,171.00
Type C	-	1,149.00	-	-	377.00	-	-	-	1,175.00	9,479.00	2,644.00	13,298.00
Type D	-	-	-	-	-	-	-	-	-	21,788.00	11,631.00	34,945.00
Type E & F	-	1,149.00	8,118.00	17,304.00	27,004.00	19,740.00	20,734.00	15,930.00	14,909.00	16,426.00	5,772.00	22,198.00

S.K. Biswas
Swapan Kumar Biswas
President

A.K. Gupta
Ashok Kumar Gupta
Secretary

Somendra Pratap Singh
Somendra Pratap Singh
Treasurer




ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157


PAN:


Computation Of Total Income For The Year Ended 31st March, 2021

Assessment Year: 2020-21

PARTICULARS	AMOUNT (₹)	AMOUNT (₹)
INCOME FROM OTHER SOURCES		
<u>Interest Income</u>		
Interest on Fixed Deposit	1,043,941.00	
Interest on Savings Bank	54,987.00	1,098,928.00
<u>Others Income</u>		
Recovery of Electricity Charges	40,182.00	
Commercial Renting- Abbie IT Mart Pvt Ltd	55,000.00	
Commercial Renting- TATA SKY Broadband	20,000.00	
Commercial Renting- Others	31,500.00	146,682.00
Total Income		1,245,610.00
Total Income (Rounded off)		1,245,610.00
Tax on Total Income		373,683.00
Add: Education Cess		14,947.00
		388,630.00
Less: Advance Tax	250,000.00	
Less: Tax Deducted at Sources	80,868.00	330,868.00
Tax Payable/ (Refundable)		57,762.00


Swapan Kumar Biswas
President


A.K. Gupta
Ashok Kumar Gupta
Secretary


Somendra Pratap Singh
Treasurer





INDEPENDENT AUDITORS' REPORT
ALAKTIKA HOUSING COMPLEX, NEW TOWN

Opinion

We have audited the financial statements of ALAKTIKA HOUSING COMPLEX, NEW TOWN, which comprise the balance sheet as at **March 31, 2020**, and the Income and Expenditure Account and Receipts and Payments Account for the period then ended.

In our opinion, the accompanying financial statements of the entity are prepared, in all material respects, in accordance with generally accepted accounting principles, and give a true and fair view of the state of affairs of the Entity as at **31st March, 2020**, its **Surplus** for the period ended on that date.

Basis for Opinion

We conducted our audit in accordance with the Standards on Auditing (SAs) issued by ICAI. Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the Code of Ethics issued by ICAI and we have fulfilled our other ethical responsibilities in accordance with the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SAs, we exercise professional judgment and maintain professional skepticism throughout the audit.

**Ghosh & Mallick, Chartered Accountants
ALAKTIKA HOUSING COMPLEX, NEW TOWN**

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

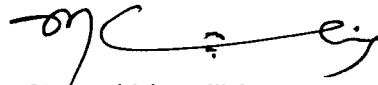
1. We report that:

- a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.
- b) In our opinion, proper books of account as required by law have been kept by the concern so far as it appears from our examination of those books.
- c) The Balance Sheet, the Statement of Profit and Loss and Receipts and Payments Account dealt with by this Report are in agreement with the books of account.

In our opinion, the aforesaid financial statements comply with the applicable Accounting Standards.

For & on behalf of

**GHOSH & MALLICK
Chartered Accountants
FR No. 323841E**



CA Kaushick Mallick,

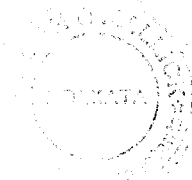
Partner

M No. 058241

UDIN: 20058241AAAACN1178

Place: Kolkata

Date: 04th October 2020



ALAKTIKA HOUSING COMPLEX, NEW TOWN
 Rajarhat Action Area-IID, PO. Hattara, Kolkata-7000157

Balance Sheet as at 31st March, 2020

Liabilities	As at 31st March, 2020		As at 31st March, 2019		Assets	As at 31st March, 2020		As at 31st March, 2019	
	Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)		Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)
CAPITAL ACCOUNT									
Corpus Fund (Schedule-1)	12,116,742.00		10,826,415.00		PROPERTY, PLANT & EQUIPMENT		1,707,164.00		1,542,080.00
General Fund (Schedule-2)	4,020,770.61		3,964,043.02		As per Schedule-11				
Development Fund (Schedule-3)	-	16,137,512.61	-	14,790,458.02	INVESTMENTS				
DEPOSITS AND ADVANCES					Fixed Deposits (Schedule-12)	9,310,057.00		7,915,098.00	
Security Deposits (Schedule-4)	307,709.00		166,896.00		Fixed Deposits-Corpus Fund	2,466,216.00		1,655,784.00	
Advances From Owners (Schedule-5)	971,294.00	1,279,003.00	1,386,743.00	1,553,639.00	Fixed Deposits-Maintenance Fund	11,776,273.00		9,570,882.00	
CURRENT LIABILITIES & PROVISIONS					Add: Accrued Interest (Schedule-9)				
Current Liabilities					i) Fixed Deposit-Corpus Fund	1,425,900.00		919,104.00	
Sundry Creditors			3,287.50		ii) Fixed Deposit-Maintenance Fund	101,604.00		151,349.00	
Outstanding Expenses (Schedule-6)	88,139.00	88,139.00	44,899.00	48,186.50	CURRENT ASSETS				
Provisions					Diesel Stock-In-Hand (As Certified)	3,966.28	13,303,777.00	13,700.00	
Provision for Tax (Schedule-7)				10,957.00	Receivable From Owners (Schedule-8)	208,140.00		238,912.00	
					Corpus Fund Receivable	598,710.00		841,390.00	
					Maintenance Charges Receivable	300.00		300.00	
					Election Fund Receivable				
					Cash and Bank Balance	325.70		30.70	
					Cash In Hand (As certified)	1,669,000.03	2,480,442.01	3,060,846.82	4,155,179.52
					Cash at Bank (Schedule-10)				
					LOANS AND ADVANCES				
					Prepaid to Garuda Power Pvt Ltd			52,646.00	
					Prepaid Web Creation Charges				
					Advance Tax & TDS (Schedule-7)		13,271.60		
					Advance to Staff				64,646.00
Total		17,504,654.61		16,403,240.52	Total		17,504,654.61		16,403,240.52

Place: Kolkata
 Date: 04-10-2020

Swapan Kumar Biswas
 Swapan Kumar Biswas
 President

A.K. Gupta
 Ashok Kumar Gupta
 Secretary

Somendra Pratap Singh
 Somendra Pratap Singh
 Treasurer

PER OUR REPORT ON EVEN DATE

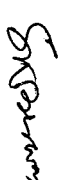
For GHOSH & MALLICK
 CHARTERED ACCOUNTANTS (FRN323841E)
 CA Kaushik Mallik, Partner (MRN 058241)
 UDIN: 20058241AAAAACN1178




ALAKTIKA HOUSING COMPLEX, NEW TOWN
 Baharat Action Area-III, P.O. Hattara, Kolkata-7000157
 Income and Expenditure Account for the year ended 31st March, 2020

Expenditure	Year Ended 31st March, 2020		Year Ended 31st March, 2019		Income	Year Ended 31st March, 2020		Year Ended 31st March, 2019	
	Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)		Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)
To Maintenance Expenses									
Civil Maintenance (Schedule-13)	332,103.00	550,532.00	487,344.00	8,285,000.00	7,859,400.00				
Electrical Maintenance (Schedule-14)	570,746.50	4,061,367.00	3,826,706.00	395,999.00	64,000.00				
Facility Management (Schedule-15)	4,061,367.00	333,479.00	179,522.00	251,718.00	29,000.00				
Fire Fighting System (Schedule-16)	333,479.00	179,522.00	251,718.00	1,249,047.00	6,851.00				
Generator Maintenance (Schedule-17)	179,522.00	7,206,768.50	1,249,047.00	6,761,346.00	142,000.00				
Lift Maintenance (Schedule-18)	1,729,551.00	6,761,346.00	1,249,047.00	369,696.00	94,675.00				
To Others Expenses									
AGM Expenses	9,323.00	17,700.00	2,936.88	120,000.00	48,000.00				
Audit Fees	19,470.00	1,947.14	34,940.00	19,215.00	26,565.00				
Bank Charges	1,947.14	45,994.00	34,940.00	77,824.00	2,825.00				
Cultural Program	45,994.00	13,865.00	2,131.00	902,637.00	846,711.00				
Covid 19 Expenses	13,865.00	1,490.00	3,120.00	1,119,676.00	960,132.00				
Conveyance Expenses	1,490.00	223,301.00	15,480.00	1,119,676.00	960,132.00				
Computer Maintenance	3,500.00	249,380.00	176,650.00	1,033,000.00	1,033,000.00				
Donation & Subscription	3,500.00	187,977.05	1,033,000.00	4,190.00	1,818.00				
Depreciation	249,380.00	21,621.72	15,480.00	1,818.00	500.00				
Diesel Consumed	21,621.72	1,054,000.00	1,033,000.00	6,225.00	4,711.00				
Discount on Maintenance Charges	187,977.05	6,700.00	1,818.00	13,686.00	2,418.00				
Electricity Charges	1,054,000.00	4,190.00	1,818.00	13,686.00	2,418.00				
Filling Fees (Schedule-19)	6,700.00	500.00	6,225.00	2,418.00	29,290.00				
Interest on Income Tax	1,080.00	4,711.00	6,225.00	2,418.00	39,300.00				
Medical Aid	500.00	13,336.00	13,686.00	2,418.00	198,456.00				
Meeting Expenses	4,711.00	1,979,461.91	2,678.00	1,834,437.68	27,118.00				
Miscellaneous Expenses	13,336.00	644,141.59	2,678.00	560,274.32	9,156,058.00				
Office Expenses	2,237.00	9,830,372.00	298,680.00	2,190.00	644,141.59				
Postage Charges	2,237.00	361,508.00	298,680.00	2,190.00	644,141.59				
Printing and Stationery	33,707.00	282,633.59	259,404.32	560,274.32	644,141.59				
Puja Ek-Gratia	30,100.00	1,979,461.91	1,834,437.68	560,274.32	644,141.59				
Salary	30,100.00	1,979,461.91	1,834,437.68	560,274.32	644,141.59				
Telephone Charges (Schedule-20)	202,603.00	644,141.59	1,834,437.68	560,274.32	644,141.59				
Website Maintenance Charges	75,920.00	282,633.59	259,404.32	560,274.32	644,141.59				
To Excess of Income over Expenditure c/d		644,141.59	560,274.32	644,141.59	560,274.32				
To Provision for Tax		361,508.00	298,680.00	2,190.00	644,141.59				
" Income Tax Paid		282,633.59	259,404.32	560,274.32	644,141.59				
* Surplus (Transferred to General Fund)		644,141.59	560,274.32	644,141.59	560,274.32				
Total		644,141.59	560,274.32	644,141.59	560,274.32				

Place: Kolkata
 Date: 04-10-2020

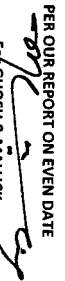

 Swapan Kumar Biswas
 President


 A.K. Gupta
 Secretary


 Somendra Pratap Singh
 Treasurer



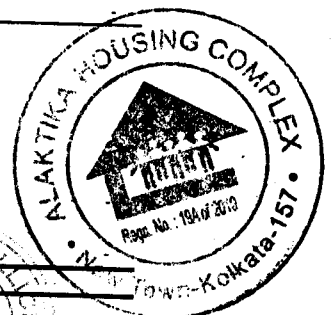
PER OUR REPORT ON EVEN DATE


 GHOSH & MALLIK
 CHARTERED ACCOUNTANTS (FIRN32841E)
 CA Kaushik Mallik, Partner (FIRN 058241)
 UDIN: 20058241AAAACN1178

ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatihara, Kolkata-7000157

SCHEDULES FORMING PART OF BALANCE SHEET

Particulars	As on 31.03.2020		As on 31.03.2019	
	Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)
SCHEDULE- 1:- CORPUS FUND				
Corpus Fund (HIG)				
Opening Balance				
Add: Received During the year		8,358,378.00		6,709,019.00
Corpus for the year of 2019-20				
Late Fee for Corpus for the year of 2019-20	1,302,300.00		1,302,300.00	
DG New Connection for the year of 2019-20	57,413.00		15,938.00	
Income from DG Upgradation	25,000.00		25,000.00	
Interest on Corpus (Net of Tax@31.2%)	7,500.00			
	299,943.00	1,692,156.00	306,121.00	1,649,359.00
Less: Utilisation for Repair of Road		10,050,534.00		8,358,378.00
Closing Balance (A)		896,669.00		
		9,153,865.00		8,358,378.00
Corpus Fund (MIG)				
Opening Balance				
Add: Received During the year		2,090,410.00		1,264,330.00
Corpus for the year of 2019-20				
Late Fee for Corpus for the year of 2019-20	748,800.00		748,800.00	
Interest on Corpus (Net of Tax@31.2%)	5,434.00		14,618.00	
	120,598.00	874,832.00	62,662.00	826,080.00
Less: Utilisation for Repair of Road		2,965,242.00		2,090,410.00
Closing Balance (B)		495,242.00		
		2,470,000.00		2,090,410.00
Corpus Fund (LIG)				
Opening Balance				
Add: Received During the year		377,627.00		222,784.00
Corpus for the year of 2019-20				
Late Fee for Corpus for the year of 2019-20	129,600.00		129,600.00	
DG New Connection for the year of 2019-20	8,992.00		13,690.00	
Interest on Corpus (Net of Tax@31.2%)	35,000.00			
	19,592.00	193,184.00	1,153.00	144,443.00
Less: Utilisation for Repair of Road		570,811.00		367,227.00
Closing Balance (C)		77,934.00		
Corpus Fund (A+B+C)		492,877.00		367,227.00
		12,116,742.00		10,816,015.00
SCHEDULE- 2:- GENERAL FUND				
Balance at the Beginning				
Add: Transfer for expenditure out of Development Fund Capitalized		3,964,043.02		4,084,974.70
Add: Surplus from Income & Expenditure A/c During the year		404,164.00		
		282,633.59		259,404.32
Less: Transfer to Corpus Fund Interest on Corpus Fund Investment (Net of Income tax)		4,650,840.61		4,344,379.02
		440,133.00		380,336.00
Less: Accrued Interest on Fixed Deposit Written off		4,210,707.61		3,964,043.02
		65,202.00		
Less: Transfer to Development Fund to meet shortfall/excess expenditure		4,145,505.61		
Balance at the End		124,735.00		
		4,020,770.61		3,964,043.02
SCHEDULE- 3:- DEVELOPMENT FUND				
Balance at the Beginning				
Add: Incomes transfer to Development Fund				
i) Commercial Renting-Others				
ii) Community Hall Rent from Members	39,000.00			
Community Hall Booking- A				
Community Hall Booking- A (GF)	97,000.00			
Community Hall Booking- HIG	198,000.00			
iii) Tenant fee from Flat Owner	9,000.00			
iv) DG Backup Charges	104,000.00			
	8,457.00	479,457.00		
Less: Development Expenses		479,457.00		
i) Civil Work, Community Hall				
ii) Civil Work, Parapit	13,600.00			
iii) Civil Work, Garden	117,995.00			
iv) AMC-CCTV Maintenance	34,300.00			
v) Electrical Instrument, Community Hall	20,453.00			
vi) Expenditure on Glow Sign Board & Intercom (Capitalized)	13,680.00			
Balance (Excess Expenses)	404,164.00	604,192.00		
Add: Transfer from General Fund to meet shortfall/excess expenditure		(124,735.00)		
Balance at year end		124,735.00		



Swapan Kumar Biswas
Swapan Kumar Biswas
 Prisedent

Ashok Kumar Gupta
Ashok Kumar Gupta
 Secretary

Somendra Pratap Singh
Somendra Pratap Singh
 Treasurer

ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157

SCHEDULES FORMING PART OF BALANCE SHEET

Particulars	As on 31.03.2020		As on 31.03.2019	
	Amount (₹)	Amount (₹)	Amount (₹)	Amount (₹)
SCHEDULE- 4:- SECURITY DEPOSITS				
Security Deposits-Arati Construction		124,563.00		-
Security Deposits-B.B Consortram		44,549.00		44,549.00
Security Deposits-Global Security and Facility Services		138,597.00		49,639.00
Security Deposits-Griups Facility and Services		-		72,708.00
		307,709.00		166,896.00
SCHEDULE- 5:- ADVANCES FROM MEMBERS				
Excess Received From Flat Owners		48,667.00		70,136.00
Corpus Fund Received in advance		202,770.00		251,600.00
Maintenance Charges recd. in advance		716,410.00		1,061,560.00
Maintenance Charges Refundable		3,447.00		3,447.00
		971,294.00		1,386,743.00
SCHEDULE- 6:- OUTSTANDING EXPENSES				
Audit Fees Payable		19,470.00		17,700.00
TDS Payable 2018-19		15,007.00		11,476.00
Outstanding Fire Fighting Exp		-		3,540.00
AMC CCTV Payable		3,933.00		-
AMC Generator Payable		37,602.00		-
Civil Maintenance Payable		1,340.00		-
TDS E-Filling Fees payable		1,050.00		2,100.00
Telephone Expenses		737.00		1,083.00
Water Supply Charges Payable		9,000.00		9,000.00
		88,139.00		44,899.00
SCHEDULE- 7 :- PROVISION FOR TAX				
Current Income Tax		361,508.00		298,680.00
Less: Advance Income Tax Paid	280,000.00		203,000.00	
TDS	92,101.00	372,101.00	84,723.00	287,723.00
Net Provision for Tax / (Advance Tax & TDS)		(10,593.00)		10,957.00
SCHEDULE- 8 :- RECEIVABLE FROM MEMBERS				
Corpus Fund Receivable		208,140.00		238,912.00
Maintenance Charges Receivable		598,710.00		841,390.00
Election Fund Receivable		300.00		300.00
		807,150.00		1,080,602.00
SCHEDULE- 9:- ACCRUED INTEREST ON FIXED DEPOSITS				
Fixed Deposit-Maintenance Fund		101,604.00		151,349.00
Fixed Deposit-Corpus Fund				
i) HIG	1,009,469.00		653,224.00	
ii) MIG	360,864.00		230,197.00	
iii) LIG	55,567.00	1,425,900.00	35,683.00	919,104.00
		1,527,504.00		1,070,453.00
SCHEDULE- 10:- CASH AT BANK				
Bank Account- Maintenance Fund				
State Bank of India A/c- 647		293,214.75		372,048.75
Indian Overseas Bank A/c-174		853,136.38	1,146,351.13	1,375,640.50
		1,146,351.13		1,747,689.25
Bank Account- Corpus Fund				
Indian Overseas Bank A/c-612		185,409.43		179,040.43
Indian Overseas Bank A/c-096		49,756.84		92,134.54
Indian Overseas Bank A/c-097		141,869.00		479,623.46
Indian Overseas Bank A/c-098		145,613.63	522,648.90	562,359.14
		1,472,628.80	1,124,072.87	1,313,157.57
		1,669,000.03		3,060,846.82

Swapan Kumar Biswas
Swapan Kumar Biswas
President

A.K. Gupta
Ashok Kumar Gupta
Secretary

Somendra Pratap Singh
Somendra Pratap Singh
Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatara, Kolkata-7000157

SCHEDULE- 11:- PROPERTY, PLANT AND EQUIPMENT AS ON 31ST MARCH, 2020

Property, Plant and Equipment	Rate	Opening W.D.V as on 01.04.2019	Additions/Deletion			Depreciation for the year			Closing W.D.V as on 31.03.2020
			More than 180 Days	Less than 180 Days	Total Addition	More than 180 Days	Less than 180 Days	Total Depreciation During the yr	
Computer & Printer	40%	860.00	-	-	-	344.00	-	344.00	516.00
Conditioner	15%	397,873.00	-	-	-	59,681.00	-	59,681.00	338,192.00
mp	15%	67,579.00	-	7,500.00	7,500.00	10,137.00	563.00	10,700.00	64,379.00
TV Surveillance Camera	15%	171,879.00	-	-	-	25,782.00	-	25,782.00	146,097.00
levision	15%	21,604.00	-	-	-	3,241.00	-	3,241.00	18,363.00
Wheel Waste Bin	15%	51,486.00	-	-	-	7,723.00	-	7,723.00	43,763.00
Play Equipment	15%	48,555.00	-	-	-	7,283.00	-	7,283.00	41,272.00
ixture & Fixture	10%	58,836.00	2,800.00	-	2,800.00	6,164.00	-	6,164.00	55,472.00
illing Fan & Tube light	10%	36,250.00	-	-	-	3,625.00	-	3,625.00	32,625.00
eta Cabin	10%	53,082.00	-	-	-	5,308.00	-	5,308.00	47,774.00
actor's Chamber	10%	18,512.00	-	-	-	1,851.00	-	1,851.00	16,661.00
ility Office	10%	17,222.00	-	-	-	1,722.00	-	1,722.00	15,500.00
se Box	10%	59,140.00	-	-	-	5,914.00	-	5,914.00	53,226.00
mp Shade, Bottom	10%	78,523.00	-	-	-	7,852.00	-	7,852.00	70,671.00
ow Sign Board (Dev. Assets)	10%	35,528.00	-	51,000.00	51,000.00	3,553.00	2,550.00	6,103.00	80,425.00
ercom Telephone (Dev. Assets)	15%	-	290,480.00	62,684.00	353,164.00	43,572.00	4,701.00	48,273.00	304,891.00
then	10%	187,429.00	-	-	-	18,743.00	-	18,743.00	168,686.00
ice Filing Cabinate	10%	13,525.00	-	-	-	1,353.00	-	1,353.00	12,172.00
struction Partition Wall	10%	103,883.00	-	-	-	10,388.00	-	10,388.00	93,495.00
or Washing Machine	15%	5,058.00	-	-	-	759.00	-	759.00	4,299.00
g Coupling Hose	20%	50,456.00	-	-	-	10,091.00	-	10,091.00	40,365.00
ooden Cabinet	10%	64,800.00	-	-	-	6,480.00	-	6,480.00	58,320.00
GRAND TOTAL		1,542,080.00	293,280.00	121,184.00	414,464.00	241,566.00	7,814.00	249,380.00	1,707,164.00



Swapan Kumar Biswas
 Swapan Kumar Biswas
 President

A.K. Gupta
 Ashok Kumar Gupta
 Secretary

Somendra Pratap Singh
 Somendra Pratap Singh
 Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN

Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157

SCHEDULE- 12:- FIXED DEPOSITS WITH INDIAN OVERSEAS BANK AS ON 31ST MARCH, 2020

Fixed Deposits (Corpus Fund)								
Account No.	Date of Investment	Date of Maturity	Rate of Interest	Fund Type	Holding (%)	Principal Value (₹)	Accrued Interest as on 31.03.2020	
4000001727	26.04.2018	26.12.2020	6.60%	Corpus (HIG)	100%	476,122.00	17,077.00	
4000002966	31.07.2019	30.07.2021	6.75%	Corpus (HIG)	100%	664,000.00	27,380.00	
111400123	31.03.2017	31.03.2020	6.25%	Corpus (HIG)	72.09%	4,829,796.00	881,176.00	
111500138	02.04.2015	02.04.2020	8.75%	Corpus (HIG)	72.09%	270,642.00	83,836.00	
						(A)	6,240,560.00	1,009,469.00
4000002967	31.07.2019	30.07.2021	6.75%	Corpus (MIG)	100%	562,000.00	23,174.00	
4000001729	26.04.2018	26.12.2020	6.60%	Corpus (MIG)	100%	357,091.00	12,807.00	
111400123	31.03.2017	31.03.2020	6.25%	Corpus (MIG)	24.27%	1,626,011.00	296,658.00	
111500138	02.04.2015	02.04.2020	8.75%	Corpus (MIG)	24.27%	91,116.00	28,225.00	
						(B)	2,636,218.00	360,864.00
4000001728	26.04.2018	26.12.2020	6.60%	Corpus (LIG)	100%	75,746.00	2,717.00	
4000002968	31.07.2019	30.07.2021	6.75%	Corpus (LIG)	100%	100,000.00	4,124.00	
111400123	31.03.2017	31.03.2020	6.25%	Corpus (LIG)	3.64%	243,868.00	44,493.00	
111500138	02.04.2015	02.04.2020	8.75%	Corpus (LIG)	3.64%	13,665.00	4,233.00	
						(C)	433,279.00	55,567.00
TOTAL (A+B+C)						9,310,057.00	1,425,900.00	

Fixed Deposits (Maintenance Fund)							
Account No.	Date of Investment	Date of Maturity	Rate of Interest	Fund Type	Holding (%)	Principal Value (₹)	Accrued Interest as on 31.03.2020
4000002743	23.01.2020	11.06.2020	5.50%	Maintenance	100%	519,304.00	-
4000000955	19.05.2019	19.05.2020	6.60%	Maintenance	100%	563,484.00	29,542.00
4000000956	19.05.2019	19.05.2020	6.60%	Maintenance	100%	563,483.00	29,542.00
4000000957	19.05.2019	19.05.2020	6.60%	Maintenance	100%	629,602.00	33,008.00
4000003006	16.08.2019	14.08.2020	6.60%	Maintenance	100%	65,780.00	2,489.00
4000002783	06.05.2019	06.05.2022	6.80%	Security Deposit	100%	124,563.00	7,023.00
TOTAL						2,466,216.00	101,604.00

Swapan Kumar Biswas
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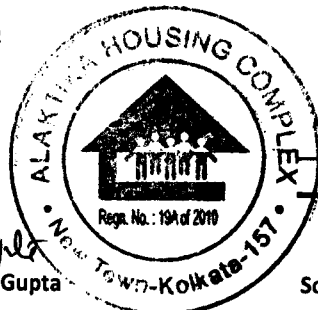
ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157

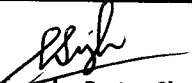
SCHEDULES FORMING PART OF INCOME & EXPENDITURES

Particulars	Year Ended 31st March, 2020	Year Ended 31st March, 2019
<u>SCHEDULE- 13:- CIVIL MAINTENANCE</u>		
Civil Maintenance	282,003.00	377,247.00
Civil Work, Sports Room	-	147,270.00
Civil Work, Park	-	20,315.00
Civil Work, Community Hall	-	5,700.00
Civil Work, Road	50,100.00	-
	332,103.00	550,532.00
<u>SCHEDULE- 14:- ELECTRICAL MAINT. & CONSUMABLES</u>		
AMC-Electrical Maintenance	393,500.00	363,700.00
AMC-AC Maintenance	-	10,800.00
AMC-CCTV Maintenance	-	3,540.00
Electrical Consumable Goods	88,569.50	41,658.00
Electrical Maintenance Charges	22,867.00	16,101.00
Repairing & Spare Of Cctv	25,225.00	47,745.00
Repairing & Spare Of Submersible Pump	40,585.00	3,800.00
	570,746.50	487,344.00
<u>SCHEDULE- 15:- FACILITY MANAGEMENT</u>		
AMC-Gardening	346,000.00	322,000.00
AMC-Housing Keeping	1,286,675.00	1,312,802.00
AMC-Pest Control	67,600.00	76,500.00
AMC-Security Services	2,096,522.00	1,864,916.00
Garden Maintenance	106,014.00	74,639.00
Purchase Of Garden Equipment	26,714.00	1,500.00
House Cleaning Materials	87,982.00	72,939.00
House Keeping Consumable	-	18,938.00
Pump Repairing	-	15,645.00
Sewarage & Pump Cleaning	1,500.00	-
Water Supply Charge	36,000.00	36,000.00
Water Tank Cleaning Expenses	6,360.00	12,350.00
Misc. And Other Expenses	-	18,477.00
	4,061,367.00	3,826,706.00
<u>SCHEDULE- 16:- FIRE FIGHTING SYSTEM</u>		
AMC-Fire Service	201,780.00	205,320.00
Fire Extinguisher Refilling	86,566.00	75,650.00
Fire Equipments	10,620.00	14,750.00
Fire Fighting	28,313.00	100,279.00
Fire Licence	6,200.00	-
	333,479.00	395,999.00
<u>SCHEDULE- 17:- GENERATOR EXPENSES</u>		
AMC-Generator Maintenance	90,248.00	88,182.00
Generator Operating Charges	6,000.00	-
Purchase & Repairing Dg Backup	83,274.00	163,536.00
	179,522.00	251,718.00


Swapan Kumar Biswas
President


Ashok Kumar Gupta
Secretary





Somendra Pratap Singh
Treasurer

Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157
SCHEDULES FORMING PART OF INCOME & EXPENDITURES

Particulars	Year Ended 31st March, 2020	Year Ended 31st March, 2019
<u>SCHEDULE- 18:- LIFT MAINTENANCE</u>		
AMC-Lift Maintenance	1,285,491.00	1,236,047.00
Lift Licence Renewal	6,000.00	6,000.00
Lift Repairs	438,060.00	7,000.00
	1,729,551.00	1,249,047.00
<u>SCHEDULE- 19:- FILLING FEES</u>		
Income Tax Filling Fee	2,500.00	-
Tds Filling Fees	4,200.00	4,190.00
	6,700.00	4,190.00
<u>SCHEDULE- 20:- TELEPHONE CHARGES</u>		
Intercom Telephone Charges	50,150.00	-
Telephone Charges	13,448.00	15,906.00
Telephone Charges (Mobile)	12,322.00	11,212.00
	75,920.00	27,118.00
<u>SCHEDULE- 21:- MAINTENANCE CHARGES FROM MEMBERS</u>		
Type- A	295,680.00	297,600.00
Type- B	2,315,520.00	2,246,400.00
Type- C	1,872,720.00	1,730,160.00
Type- D	2,264,760.00	2,148,120.00
Type- E & F	1,516,320.00	1,437,120.00
	8,265,000.00	7,859,400.00
<u>SCHEDULE- 22:- INTEREST ON SAVINGS BANK</u>		
Indian Overseas Bank, A/C No. 174	59,777.00	26,464.00
Indian Overseas Bank, A/C No. 612	6,369.00	6,132.00
State Bank Of India A/C No. 176	11,678.00	3,435.00
	77,824.00	36,031.00
<u>SCHEDULE- 23:- INTEREST ON FIXED DEPOSIT</u>		
Interest On Fixed Deposit- Corpus Fund (HIG)	435,963.00	527,694.00
Interest On Fixed Deposit- Corpus Fund (MIG)	175,288.00	20,725.00
Interest On Fixed Deposit- Corpus Fund (LIG)	28,477.00	4,396.00
Interest On Fixed Deposit- Maintenance Fund	262,909.00	293,896.00
	902,637.00	846,711.00

SCHEDULE-24:- NOTES

- Late fees for maintenance Charges recognised on cash basis/actual realization .
- Assets comprising of Glow Sign and Intercom Telephone System have been funded partly from Development Fund and Partly from maintenance Fund.


Swapan Kumar Biswas
President


Ashok Kumar Gupta
Secretary


Somendra Pratap Singh
Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatihara, Kolkata-7000157

DETAILS OF CORPUS FUND RECEIVABLE AS ON 31ST MARCH, 2020

FLAT TYPE	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL
Type A	-	3,682.00	700.00	700.00	700.00	700.00	1,200.00	2,100.00	2,700.00	10,800.00	23,282.00
Type B	5,500.00	4,290.00	1,700.00	-	1,700.00	1,700.00	8,100.00	8,400.00	10,400.00	15,600.00	57,390.00
Type C	-	-	-	-	-	-	-	4,800.00	6,000.00	12,000.00	22,800.00
Type D	-	8,968.00	3,500.00	3,500.00	3,500.00	3,500.00	3,800.00	5,100.00	6,300.00	18,900.00	57,068.00
Type E & F	5,500.00	16,940.00	5,900.00	4,200.00	4,800.00	4,800.00	5,200.00	7,300.00	8,500.00	17,000.00	47,600.00
				4,200.00	10,700.00	10,700.00	18,300.00	27,700.00	33,900.00	74,300.00	208,140.00

DETAILS OF MAINTENANCE CHARGES RECEIVABLE AS ON 31ST MARCH, 2020

FLAT TYPE	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL
Type A	4,000.00	4,160.00	4,480.00	5,200.00	5,130.00	4,960.00	6,200.00	26,180.00	60,310.00
Type B	500.00	6,500.00	12,920.00	14,000.00	26,240.00	26,000.00	31,720.00	36,180.00	154,060.00
Type C	-	-	-	-	760.00	-	-	28,900.00	29,660.00
Type D	930.00	-	-	-	-	-	-	62,910.00	63,840.00
Type E & F	5,430.00	10,660.00	56,600.00	43,720.00	42,120.00	41,640.00	39,920.00	84,240.00	290,840.00
				62,920.00	74,250.00	72,600.00	77,840.00	238,410.00	598,710.00

DETAILS OF UTILISATION OF CORPUS FUND

CIVIL WORK, REPAIR OF ROAD (ARATI CONSTRUCTION)

FLAT TYPE	AMOUNT (₹)
HIG	896,669.00
MIG	495,242.00
LIG	77,934.00
	1,469,845.00

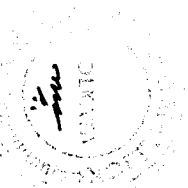
DETAILS OF INTERCOM TELEPHONE INSTALLATION

FLAT TYPE	NO. OF FLATS	AMOUNT (₹)
HIG	198	179,298.65
MIG	144	130,399.02
LIG	48	43,466.34
	390	353,164.00

Swapan Kumar Biswas
President

A.K. Gupta
Ashok Kumar Gupta
Secretary

Somendra Pratap Singh
Treasurer



ALAKTIKA HOUSING COMPLEX, NEW TOWN
Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157
PAN: AABAA6871B

Computation Of Total Income For The Year Ended 31st March, 2020
Assessment Year: 2020-21

PARTICULARS	AMOUNT (₹)	AMOUNT (₹)
INCOME FROM OTHER SOURCES		
<u>Interest Income</u>		
Interest on Fixed Deposit	902,637.00	
Interest on Savings Bank	77,824.00	980,461.00
<u>Others Income</u>		
Recovery of Electricity Charges	19,215.00	
Commercial Renting- Abbie IT Mart Pvt Ltd	120,000.00	
Commercial Renting- Others	39,000.00	178,215.00
Total Income		1,158,676.00
Total Income (Rounded off)		1,158,680.00
Tax on Total Income		347,604.00
Add: Education Cess		13,904.00
		361,508.00
Less: Advance Tax	280,000.00	
Less: Tax Deducted at Sources	92,101.00	372,101.00
Tax Payable/ (Refundable)		(10,593.00)



Swapan Kumar Biswas
President



Ashok Kumar Gupta
Secretary



Somendra Pratap Singh
Treasurer

